



Newick Parish Council

To: All Members of the Finance and General Purposes Committee

You are summoned to attend a Meeting of the Finance and General Purposes Committee of Newick Parish Council at **Newick Community Centre, The Green, Newick**, on **Tuesday 11th April 2017** commencing immediately after the Planning Committee meeting which starts at 6.30 p.m.

PLEASE NOTE CHANGE FROM USUAL VENUE

6th April 2017

Mrs S.E. Berry
Clerk to the Parish Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting.

Agenda

- 1. Appointment of Chairman for this committee**
- 2. Apologies for Absence**
- 3. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.**
- 4. Questions or Statements by Members of the Public**
- 5. Review of Statement of Performance against budget for year ending March 2017 and consider allocation of surplus to reserves.**
- 6. Risk and Management Controls –**
Quarterly check of bank balances, IT controls, and calculation of Salary and Pension contributions.
VAT Reclaim – to note confirmation from Clerk that quarterly reclaim has been submitted
Review of Standing Orders – no changes proposed
Review of Financial Regulations – proposal to consider customised version of NALC model financial regulations 2014
Review of Freedom of Information Scheme
Three yearly inspection of trees
- 7. Policies and procedures**
To note Conditions of Hire of Playing Fields to be reviewed in May 2017 by Environment & Recreation Committee
- 8. Review of System of Internal Control**
- 9. Electronic Banking**
- 10. Items for the next agenda**