



Newick Parish Council

To: All Members of the Finance and General Purposes Committee

You are summoned to attend a Meeting of the Finance and General Purposes Committee of Newick Parish Council at The Sports Pavilion, King George V Playing Field, Newick, on **Tuesday 11th July 2017** commencing immediately after the Planning Committee Meeting which starts at 6.30 p.m.

6th July 2017

Mrs S.E. Berry
Clerk to the Parish Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements in connection with any items on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting.

Agenda

- 1. Appointment of Chairman for Finance & General Purposes Committee**
- 2. Apologies for Absence**
- 3. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.**
- 4. Questions or Statements by Members of the Public**
- 5. Review of Statement of Performance against budget as at end June 2017**
- 6. Consideration of Internal Auditor's report 12th May 2017**
- 7. Risk and Management Controls –**
Quarterly check of bank balances, IT controls, and calculation of Salary and Pension contributions
VAT Reclaim – to note confirmation from Clerk that quarterly reclaim has been submitted
Review of cash deposits held
- 8. Policies and procedures to be reviewed**
Review of asset register and insurance cover
Review of effectiveness of internal audit
Review of Community Resilience Plan
Declaration by members of gifts/hospitality received – any declarations to be made at next PC meeting
- 9. Electronic banking – update from Cllr. Wrench and Clerk**
- 10. Items for the next agenda**