

NEWICK PARISH COUNCIL

MINUTES of the meeting of the Neighbourhood Plan Committee of Newick Parish Council held at Newick Sports Pavilion, King George V Playing Field, Allington Road, Newick on Tuesday 13th June 2017 at 6.50 pm.

Present: Councillors: C Armitage, J. Smerdon, C. Wickens and K. Wrench.
Non - Councillor committee member: Mrs. M. Thew

In attendance: Mrs. S. Berry (Clerk)
Three members of the public (Two for part of the meeting)

An audio recording was made of the meeting.

1. **Election of Chairman and Vice Chairman for this Committee** – Two nominations were made for the position of Chairman; Cllr. Chris Armitage (nominated by Cllr. Wrench) and Mr. John Lucas (nominated by Cllr. Armitage). Cllr. Armitage confirmed that he did not wish to stand as Chairman of this committee. The Clerk advised that it would be in order for a non-councillor member of the committee to act as Chairman, but highlighted that he would not have voting rights. It was agreed to elect Mr Lucas as Chairman.

One nomination was received for the position of Vice Chairman; Cllr. Chris Armitage (nominated by Mrs. Thew). It was agreed to elect Cllr. Armitage as Vice Chairman.

In the absence of the Chairman, Cllr. Armitage chaired the remainder of the meeting.

2. **Apologies for Absence.** Apologies had been received from Cllr. Horsfall and Mr. Lucas.
3. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.** There were no disclosures.

A member of the public joined the meeting at 6.54 p.m.

4. **Questions or Statements by Member of the Public.** There were no questions or statements from members of the public.
5. **To note any updates from meeting held 2nd May 2017**
Cllr. Wickens asked that draft minutes should be sent to all committee members, including Mr. Lucas and Mrs. Thew. The Clerk confirmed that both Mr Lucas and Mrs Thew were on the committee email circulation list, so anything sent to other committee members would also be sent to them.
 - 5.1 Current situation regarding Community Infrastructure Levy (CIL) – It was noted that this had been clarified at the Parish Council meeting held 30th May 2017.
 - 5.2 Invitation to Lindsay Frost to speak to Council – It was agreed that Lindsay Frost should be invited to run a training session for all councillors covering planning applications, CIL, SANG/SAMM payments, and habitat regulations. Cllr. Armitage agreed to contact Mr. Frost to check his availability. **Action Cllr. Armitage**
 - 5.3 Flow Chart Consultation – Cllr. Wickens advised that the consultation was currently being looked at by a team of Neighbourhood Plan examiners.
 - 5.4 Housing White Paper consultation – It was reported that progress had been delayed because of the recent General Election and that a new Housing Minister had yet to be appointed.
 - 5.5 DLA v Cumberlege – It was reported that the date for the hearing had been set as 19th July 2017. Several committee members expressed an interest in attending as observers.

- 5.6 DLA Appeal to the Supreme Court – There was nothing to report. It was agreed that Cllr. Armitage would approach Lewes District Council Legal Department for an update on the current position. **Action Cllr. Armitage**
- 5.7 Progress reports on Reedens Meadow and Mantell Close – Cllr. Wickens reported that she had been in touch with Thakeham Homes who had agreed to send regular updates for publication on the website, however, none had been received. Cllr. Wickens had chased this and been advised that an update would be sent out within the next week.
- 5.8 Communication Strategy – Cllr. Horsfall was not present at the meeting, however, it was noted that the Council had agreed a Social Media policy at the meeting held 30th May 2017.
6. **Wealden District Council case CO/3943/2016** – Cllr. Armitage reported that he had not yet followed up this matter but confirmed that he would do so before the next meeting. **Action Cllr. Armitage**
7. *** Parish Council owned land between Vernons Road and The Rough** – It was reported that Cllr Wickens and Cllr. Armitage had collected the relevant documents from the Clerk and would be reading through them to check for any issues that would need to be resolved. **Action Cllrs Armitage and Wickens**
8. **Annual subscription to Planning Resource** - It was agreed that a dedicated email address to receive information from Planning Resource would be beneficial and would be monitored by committee members on a rota basis. The Clerk had obtained a quotation from the Council's website provider (£25 set up and £16 per annum charge). The Clerk agreed to check the website budget to see whether there were sufficient funds to cover the cost of this. **Action Clerk**
- A member of the public left the meeting at 7.15 p.m.*
9. ***Newick Neighbourhood Plan Policies and Community Actions** – It was agreed that the following Neighbourhood Plan Policies and Community Actions should be monitored by the committee:- EN5, EN6, H01.8, TC2, TC3, TC4, CF1, CF2 and CF3. It was noted that the Council did not have a structure for deciding how CIL money should be spent and that the committee should be working on a strategy for consulting with the community in order to agree priorities. Cllr. Wickens agreed to group together the policies listed above in a single document so that they could be laminated and made available at every Neighbourhood Plan committee meeting. **Action Cllr. Wickens**
10. ***Allocation of responsibilities for a watching brief** – The following subject areas were allocated to individual committee members for monitoring:-
- 10.1 The Housing White Paper – Mr. Lucas
 - 10.2 The Neighbourhood Planning Act 2017 – Cllr. Wickens
 - 10.3 DLA Legal Challenges – Cllr. Wickens
 - 10.4 Emerging planning applications in line with Neighbourhood Plan – Cllr. Armitage
 - 10.5 Emerging planning applications in neighbouring areas – Cllr Armitage
 - 10.6 Progress on Lewes District Council Joint Core Strategy (including Policies SP1 and SP2, Part 2 Housing Allocation and Progress on meeting national expectations) – Cllr. Horsfall
 - 10.7 Wealden District Council directives as a result of Habitat Regulations Assessment and Nitrogen Dioxide, and implications for Newick Parish and Lewes District – Cllr Armitage
- It was agreed that other committee members could be asked to assist as and when necessary.
11. **Dates for future committee meetings** – It was agreed that too many committee meetings had been scheduled and that the meeting for 4th July should be cancelled. It was agreed that the quarterly meetings scheduled for the second Tuesday in September, December and March should definitely be held but that meetings scheduled for the first Tuesday in the month should only go ahead if there was a pressing need.

12. **Items for the next agenda** – It was agreed that items above marked with an asterisk* should appear as regular items on future agendas.

The meeting closed at 7.45 pm

Signed: **Dated:**
Chairman

The Clerk: Mrs SE Berry, 18 Newlands Park Way, Newick, BN8 4PG
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