



Newick Parish Council

To: All Members of the Finance and General Purposes Committee

You are summoned to attend a Meeting of the Finance and General Purposes Committee of Newick Parish Council at The Sports Pavilion, King George V Playing Field, Newick, on **Tuesday 9th January 2018** commencing immediately after the Extraordinary Meeting of Newick Parish Council which starts at 7.00 p.m.

4th January 2018

Mrs S.E. Berry
Clerk to the Parish Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements in connection with any items on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting.

Agenda

1. **Apologies for Absence**
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.**
3. **Questions or Statements by Members of the Public**
4. **Review of Statement of Performance against budget as at end December 2018** - Confirmation that precept request for 2018/19 has been submitted to Lewes District Council
5. **Risk and Management Controls –**
Quarterly check of bank balances, IT controls, and calculation of Salary and Pension contributions
VAT Reclaim – to note confirmation from Clerk that quarterly reclaim has been submitted
6. **Policies and procedures to be reviewed**
Review of IT back-up procedures – report from Upper Bridge Enterprises if available
Emergency Plan
Standing Orders
7. **Electronic banking –** update from Clerk
8. **Insurance against Cyber Crime –** report from Clerk on options available
9. **General Data Protection Regulations –** Update report from Clerk on implications for Parish Council
10. **Items for the next agenda**