

NEWICK PARISH COUNCIL

Minutes of the Meeting of the Environment and Recreation Committee of Newick Parish Council held at the Sports Pavilion, King George V Playing Field, Allington Road, Newick on Tuesday 13th February 2018 at 7.00 p.m.

Present: Cllrs. M. Halsey, J. Sheppard, J. Smerdon and J. White

In Attendance: Mrs. S. Berry (Clerk)

An audio recording was made of the meeting.

In the absence of the committee Chairman, the meeting was chaired by the Vice Chairman, Cllr. White.

1. **Apologies for Absence** – Apologies had been received from Cllr. G. Clothier
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – No disclosures were made.
3. **Questions or Statements by Members of the Public** – There were no members of the public present at the meeting.
4. **Environment Issues:-**
 - 4.1 Update on issues identified following inspection of The Green and other PC controlled open spaces – A list of issues reported at the previous committee meeting updated with action taken had been circulated by email prior to the meeting. The following actions were agreed:-
 - Turfing of The Green following Newick Bonfire Celebrations – The Clerk was asked to write to Newick Bonfire Society enclosing photographs of the areas that were re-turfed and ask them to increase the turfed area to fully cover the bonfire and torch burning sites. **Action Clerk**
 - Replacement windows for bus shelter – still outstanding **Action Clerk**
 - Damaged wooden posts on The Green – It was noted that the Clerk had contacted Lindsey Baker to ask him to repair or replace damaged posts on The Green.
 - Community Centre Car Park – Clerk to ask Village Handy Person to remove leaf and other debris and to weed spray beside wall. **Action Clerk**
 - Community Centre Car Park hedging – It was agreed that Cllr. Smerdon would source some additional hedging to try to deter vehicles from cutting the corner. Wall to remain as it is until hedging has established. **Action Cllr. Smerdon**
 - 4.2 Modification of Village Survey – It was agreed that Cllr. White would give further consideration as to how the village survey to be carried out in summer 2018 should be modified and present proposals at the next committee meeting. **Action Cllr. White**
 - 4.3 Consideration of quotations received for maintenance of wooden seats and benches – It was noted that no further quotations for the maintenance of wooden seats and benches had been received. It was agreed that the quotation received from Saxan Building Services represented good value for money given the amount of work that would be involved and that this company should be asked to renovate ten of the benches in the 2018/19 financial year. The ten benches should be those most in need of work, to be identified by the contractor and agreed by the committee.

5. Playing Field Issues

5.1 Update on issues identified following inspection of Playing Fields – A list of issues reported at the previous committee meeting, updated with action taken, had been circulated by email prior to the meeting. The following actions were agreed:-

- Play area wetpour surface – The Clerk was asked to check whether it was still under guarantee following installation in 2015 and, if so, ask the supplier to rectify the cracking of the surface. **Action Clerk**
- Fallen chestnut paling alongside track to Twitten House – It was noted that the Clerk had identified the location for this fencing and it was agreed that she would remove it with the help of Cllr. Halsey. **Action Clerk & Cllr. Halsey**
- Metal gate on southern side of King George V Playing Field – It was noted that Lindsey Baker fencing had been asked to replace the rusting metal gate with a wooden one. It was agreed that the Clerk would remind Mr Baker that the work was outstanding. **Action Clerk**
- It was noted that the ordering of new signs for the play area was still outstanding. Clerk to progress. **Action Clerk**
- Signs for Skate Park – It was agreed that further signage should be installed at the Skate Park as the existing signage was not very prominent (recent inspection report stated that there is no signage but this is incorrect). It was agreed that Cllr. Smerdon would check for appropriate wording/symbols and the Clerk would obtain a quotation. **Action Cllr. Smerdon & Clerk**

5.2 Recent Play Area Inspection Reports – It was noted that there were no issues raised in the most recent monthly play area inspection report from Lewes District Council. However, the Annual Inspection, carried out by the Play Inspection Company, raised some issues (all low risk). The following action was agreed in connection with the reports:-

- Clerk to ask for further information about reported chain wear on Junior Multi-Play equipment.
- Clerk to obtain quotations for repainting of toddler swings, roundabout and the frames to entrance gates.
- Fixings on see-saw to be tightened by Village Handyperson
- Clerk to obtain quotations for new swing seats and chains for inclusion in 2019/20 budget
- Any missing fixings to skate park equipment to be replaced.

5.3 Skate Park Working Group – Draft terms of reference for the Skate Park Working Group had been circulated prior to the meeting and it was agreed that these should be submitted for approval by the Parish Council. The Clerk was asked to circulate the Fields in Trust guidelines for location of skate parks. **Action Clerk**
Cllrs. White and Halsey agreed to measure the site to check whether or not it would comply with these guidelines. **Action Cllrs. Halsey & White**

6. **Sports Pavilion Lease** – The Clerk reported that she had approached Fields in Trust regarding the findings in the surveyors report prepared in connection with the Sports Pavilion Lease and that she was still waiting for a response. It was noted that the Sports Pavilion Development Committee had been investigating the potential for fundraising in the name of Newick Parish Council which would mean that a lease would not be required. It was noted that there was still no estimated cost for the planned pavilion refurbishment. It was suggested that the Parish Council should consider taking the lead on the project in order to move it forward.

7. **Review of Terms of Reference for E&R Committee** – Copies of the existing Terms of Reference for the Environment & Recreation Committee had been circulated prior to the meeting. It was agreed that 'Financial Matters' should be amended to read 'To ensure that quotations are obtained for any work required in accordance with the Council's Financial Regulations and to authorise repairs, maintenance and improvements within the previously agreed budgets.'

8. Items for the agenda of the Strengthening Local Relations (SLR) meeting with East Sussex Highways – It was agreed that the following items should be put forward for the agenda of the SLR meeting with East Sussex Highways to be held on 11th April 2018:-

- Mirror at junction of Church Road/Church Lane

9. Items for the next agenda – It was agreed that the bench renovation project, the skate park project, pavilion refurbishment project and village survey should all be included on the agenda for the next committee meeting.

The meeting closed at 8.16 p.m.

Signed:

Dated:.....

Clerk - Mrs S.E. Berry
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