

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 7.15 p.m. on Tuesday, 27th March 2018 in the Sports Pavilion, King George V Playing Field, Allington Road, Newick.

Present: Councillors C. Armitage, G. Clothier, M. Halsey, B. Horsfall, I. Nesbitt, J. Sheppard, J. Smerdon (Chairman), M. Thew, J. White, C. Wickens and K. Wrench.

In Attendance: Mrs S. Berry (Clerk)
Three members of the public (for part of the meeting only)

An audio recording was made of the meeting

Prior to the meeting there was a presentation by Lewes District Council Officers Scot Reid and Julie Hickling on the newly introduced Neighbourhood First Scheme under which a team of advisors work with communities to improve their neighbourhood by tackling dog fouling, fly tipping, litter, abandoned vehicles etc. Lewes District Councillor Tony Nicholson and officer, Jo Harper, were also in attendance to answer questions. *One member of the public left the meeting at 7.15 p.m.*

1. **Apologies for Absence:-** There had been no apologies.
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct:** - No disclosures of personal interest were made.
3. **Questions or statements by Members of the Public** – Mr Lucas wished to make a statement, however, he was unable to do so as the issue he wanted to raise was not on the agenda (Standing Order 3d).
4. **Report from East Sussex County and Lewes District Councillor Jim Sheppard** – There was no report from Cllr. Sheppard, however, the Clerk advised that he had submitted reports for the Annual Parish Meeting.
5. **Report from Maria Caulfield MP** – No report had been received.
6. **Approval of draft minutes of Parish Council meeting held 27th February 2018** – It was agreed that the draft minutes of the Parish Council held 27th February 2018 could be signed as a true record.
7. **Clerk's Report** – There was no report from the Clerk this month, however, a list of correspondence received since the last meeting had been circulated prior to the meeting and was noted. Cllr. Nesbitt asked for information about an email received from Mrs Lightfoot which was included in the correspondence list. Following discussion, it was noted that the email had already been acknowledged by the Clerk and agreed that no further response was required.
8. **Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman** – There was nothing to report.
9. **Planning:**
 - 9.1 **Approval of draft minutes of Planning Committee Meeting held 13th March 2018** – It was agreed that the draft minutes of the Planning Committee Meetings held 13th March 2018 could be signed as a true record.

9.2 Consideration of Planning Applications

Newick

LW/17/1025

Case Officer:

Mrs Alyson Smith

Eden Croft Jackies Lane

Planning Application - Demolition of existing garage, erection of new self - contained annex, minor alterations to the existing house, erection of balcony for Mr & Mrs Bellis. RECONSULTATION – AMENDED PLANS 103e, 107c & 114
It was agreed to make **no comment** on this planning application.

Newick

LW/18/0163

Case Officer:

Mr Piotr Kulik

16A Allington Road Newick East Sussex BN8 4NA

Planning Application - Single storey side extension with pitched roof for Mr D Simmonds. It was agreed to make **no comment** on this planning application.

9.3 Approvals/Refusals etc. – It was noted that the following application had been **approved** by Lewes District Council:-

LW/18/0024 5 High Hurst Close – Planning application for conversion of bungalow into a two storey residential property including loft conversion.

9.4 Tree works applications – It was noted that the following tree works decisions had been received from Lewes District Council:-

TW/18/0012/TPO 87 Western Road – T1 Oak (T14 of the Order) shorten lateral branches overhanging the applicant's garden by up to 1.5m to suitable growth points – approved.

TW/18/0014/TPO Trees outside 20 The Rough – 2 x Oak (T1 & T2 of the Order) Crown reduce by 25% - refused, remove major deadwood and provide normal highway clearances – work subject to exceptions, and sever ivy at base – not subject to planning controls.

1 x Oak (T2 of the Order) – Crown raise to eaves level over the garden of 20 The Rough – approved.

9.5 Approval of draft minutes of Neighbourhood Plan Committee meeting held 13th March 2018 – It was agreed that the draft minutes of the Neighbourhood Plan Committee meetings held 13th March 2018 should be signed as a true record.

9.6 Update on Planning Application for PC land between Vernons Road and The Rough – It was noted that planning application LW/18/0050 had been withdrawn on the advice of the planning officer and that applications LW/18/0048 and LW/18/0050 would be considered by the Lewes District Planning Committee on 4th April 2018. It was agreed that Mr Lucas (Chair of Neighbourhood Plan Committee) and Cllr. Wickens would attend the meeting and speak in support of these applications. The Clerk was asked to forward copies of the meeting agenda to Mr Lucas and Cllr. Wickens. **Action Clerk**

9.7 Outcome of Court of Appeal hearing – There was nothing to report.

One member of the public left the meeting at 7.46 p.m.

10. Financial Matters:

10.1 To approve schedule of payments for March 2018 – It was agreed that the schedule of payments for March 2018 should be approved. It was agreed that payments this month would be authorised by Cllrs. Smerdon and Nesbitt.

Payments Schedule March 2018

Payee	Item	Invoice Amount	Cheque Number
Payments made prior to meeting			
Ms S Orwin	Village maintenance – February	£183.75	Electronic pmt
NACCA	Rent for PC Office	£300.00	Electronic pmt
Payments to be approved			
S.E. Berry, HMRC & East Sussex Pension Fund	Clerk's Salary, Tax & NI contributions and Pension Contributions	£1,606.72	Electronic pmt
Mrs SE Berry	Reimbursement for items purchased by Clerk on behalf of Newick Parish Council	£146.73	Electronic pmt
Lewes District Council	Monthly Play Area Inspection	£18.00	Electronic pmt
D. Sankey Ltd	Routine mole treatment KGVPF	£100.80	Electronic pmt
SSALC Ltd	ESALC Spring Conference	£108.00	Electronic pmt

SLCC Enterprises Ltd	SLCC Regional Seminar	£90.00	Electronic pmt
Chailey Heritage Enterprise Centre	Scarecrow competition flyers	£25.00	Electronic pmt
Chailey Heritage Enterprise Centre	Scarecrow competition posters	£50.00	Electronic pmt
A. Harrison	Food Fair advert	£5.54	Electronic pmt
G. Burley and Sons Ltd	Graffiti removal	£120.00	Electronic pmt
Lindsey Baker Fencing	Maintenance work	£935.00	Electronic pmt
Ms S Orwin	Village maintenance	£236.25	Electronic pmt
Total		£3719.42	

The effectiveness of the regular mole treatment was queried and it was agreed that this would be looked into further by the Environment & Recreation Committee. **Action E&R Committee**

10.2 To note statement of performance against budget as at end February 2018 – The statement of performance against budget as at the end of February 2018 had been circulated prior to the meeting and was noted.

10.3 Draft Audit Schedule – The draft audit schedule had been circulated prior to the meeting and was approved.

10.4 Internal Audit Plan (Review of book-keeping and review of risk) – the Internal Auditor's audit plan had been circulated prior to the meeting and was approved with no amendments or additions.

10.5 Correspondence from East Sussex County Council regarding grass cutting contribution – It was noted that an email had been received from East Sussex County Council stating that in view of the undertaking given in November 2017, the grass cutting contribution for 2018/19 would remain the same as for 2017/18 and not reduced as previously advised.

10.6 Water consumption at Sports Pavilion – A report on the cost of water consumption and sewerage charges for the Sports Pavilion and Scout Hut had been circulated prior to the meeting and was noted. It was agreed that no further action was required in respect of this matter.

11. Committees' and Councillors' Reports

11.1 Newick Village Hall Management Committee (NVHMC) – It was noted that NVHMC had forwarded copies of its Annual Return, Trustee Report and Annual Accounts to the Parish Council in its role as Custodian Trustee. Copies had been circulated to members of the Council for information.

11.2 Neighbourhood Watch – There was nothing to report.

11.3 Update on Newick Post Office – There was nothing to report.

11.4 Newick Rootz – Cllr. Wickens reported that Rootz members had started a programme of surveys on Reedens Meadows and that these would continue throughout the year. She reported that Lewes District Council would shortly be supplying Rootz with some tools to assist with maintenance work at Reedens Meadows and that there was concern about the insurance of this equipment. The Clerk clarified that the equipment could not be included on the Parish Council's insurance policy but that the broker had identified a separate policy for volunteer groups which was available at a cost of £218 per year. It was agreed that Cllr. Wickens would go back to Lewes DC to check whether or not the equipment would be covered by their insurance policy.

One member of the public left the meeting at 8.05 p.m.

11.5 Newick Festival 2018 – Cllr Smerdon reported that arrangements for the Food Fair and Festival which would be held over the weekend of 23rd and 24th June were progressing.

11.6 Lewes District Association of Local Councils (LDALC) – Cllr. Sheppard reported on the LDALC meeting held 5th March 2018 which she and Cllr. Smerdon had attended. Issues covered had included the Lewes District Council's new recycling scheme, a Sussex Police initiative to tackle business crime and the forthcoming General Data Protection Regulation.

11.7 East Sussex Spring Conference – A report on the East Sussex Association of Local Councils Spring Conference held on 8th March 2018 and attended by the Clerk and Cllr. Sheppard had been circulated prior to the meeting and was noted.

12. Consultations –

12.1 East Sussex, South Downs and Brighton & Hove Waste and Minerals Local Plan Review – Sustainability Appraisal Scoping Report Consultation. It was agreed that in view of the technical nature of the report which was being consulted on the Parish Council did not have the expertise to comment. The Clerk was asked to respond accordingly and suggest that a non-technical summary would have been helpful.
Action Clerk

13. Request from Newick Horticultural Society for permission to hold Annual Show on The Green 1st September 2018 – It was agreed that permission would be granted to Newick Horticultural Society to hold its Annual Show on The Green on 1st September 2018 (including the erection of a marquee and banners prior to the event) subject to the usual conditions.

14. Seasonal Flags – It was agreed that the usual seasonal flags would be flown from flagpoles on The Green from May to September 2018 and the Clerk was authorised to purchase new flags. The Clerk was asked to arrange for the St George cross flag to be flown from the main flagpole on St Georges Day (23rd April). **Action Clerk**

It was agreed that the Festival flags should be flown from the seasonal flagpoles for the Food Fair/Festival weekend and for one week beforehand.

15. Request from resident for fence adjoining KGVPF car park to be protected from damage by vehicles – It was noted that the resident who had removed the boundary hedge and erected a fence in its place had asked for measures to be taken to protect the fence from damage by vehicles using the car park. It had been suggested that sleepers or logs could be placed in front of the fence to prevent vehicles from getting too close. Following discussion, it was agreed that this would not be an appropriate solution but that the resident should be asked to replant some hedging on the car park side of the fence to deter vehicles from getting too close. It was agreed that the Clerk would contact Barcombe Landscapes for suggestions as to what kind of hedging would be suitable. **Action Clerk**

16. Arrangements for Annual Parish Meeting – Cllr. Wickens showed the first version of a presentation about Community Infrastructure Levy to be shown at the Annual Parish Meeting on 18th April. It was agreed that the presentation was a good way to start the public consultation process.

Cllrs. Clothier and Nesbitt gave their apologies and left the meeting at 8.54 p.m.

Cllr. Halsey left the meeting room at 8.55 p.m. and returned at 8.56 p.m.

It was agreed that a further consultation event should be arranged for the summer and the Clerk was asked to investigate two options 1) the availability of Newick Village Hall and 2) whether or not it would be acceptable for the event to be held at Newick Primary School on the day of the school's summer fair. **Action Clerk**

It was noted that the Chairman was currently drafting the report on behalf of the Parish Council and that a summary of development issues previously reported in the newsletter would be included.

17. Items for next agenda – No items were proposed.

The meeting closed at 9.09 p.m.

Signed:.....
Chairman

Date:.....

The Clerk: Mrs SE Berry, 18 Newlands Park Way, Newick, BN8 4PG
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