

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 29th January 2019 in the Sports Pavilion, King George V Playing Field, Allington Road, Newick.

Present: Councillors G. Clothier, I. Nesbitt, M. Halsey, B. Horsfall, J. Smerdon (Chairman), M. Thew, J. White, C. Wickens and K. Wrench.

In Attendance: Mrs S. Berry (Clerk)
Four members of the public (for part of the meeting)

An audio recording was made of the meeting

- 1. Apologies for Absence:-** Apologies had been received from Cllrs. C. Armitage and J. Sheppard.
- 2. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct:** - No disclosures of personal interest were made.
- 3. Exclusion of the press and public** – It was agreed that members of the press and public should be excluded from the meeting for agenda items 14 (recruitment for new Clerk) and 15 (Vernons Road/The Rough) because of the confidential nature of these items (employment matter and confidential commercial matter respectively). *Public Bodies Admission to Meetings Act 1960 S.1 (2).*

4. Questions or statements by Members of the Public

Mr Payton spoke on behalf of a group of residents who live at the western end of Western Road and who are concerned about the problems of speeding traffic on the A272. He outlined the group's main concerns, gave details of traffic incidents that had occurred along this stretch of road during 2018 and of communications with East Sussex County Council (ESCC) and Maria Caulfield MP. Mr Payton advised that a meeting with ESCC had been arranged for 6th February which two members of the Parish Council had agreed to attend. Finally, Mr Payton detailed the traffic safety improvements that were being requested by the group and asked for the support of the Parish Council.

In order to assist Mr and Mrs Payton it was agreed that agenda item 13 should be brought forward for discussion.

13. Western Road Speeding Action Group (WRSAG) – correspondence from WRSAG had been circulated prior to the meeting and was noted. A query was raised as to why this was the first that the Parish Council had heard about the formation of the action group and it was clarified that previous communication had been with the East Sussex County Councillor and that the group had assumed that the Parish Council would have been automatically informed.

A member of the public joined the meeting at 7.10 p.m.

It was reported that the Parish Council was looking into the possibility of purchasing a Speed Indicator Device (SID) for use in various parts of the village and it was hoped that this would be funded from one of the Community Infrastructure Levy pots. Whilst it was hoped that the SID could be used on this section of Western Road, it was noted that the location in question had not been considered suitable as a location for the Speed Watch team because it did not meet the necessary criteria. It was confirmed that two members of the Parish Council would attend the meeting between WRSAG and ESCC and that the issue would be raised at the next Strengthening Local Relationships (SLR) meeting. It was confirmed that the Parish Council was supportive of the aims of WRSAG but noted that the relevant bodies (ESCC highways and Sussex Police) still needed to be convinced of the need to take action.

Two members of the public left the meeting at 7.19 p.m.

- 5. Report from Lewes District and East Sussex County Councillor** – There was no report from District and County Councillor Jim Sheppard.
- 6. Approval of draft minutes of Parish Council meeting held 27th November 2018** – It was agreed that the draft minutes of the Parish Council meeting held 27th November 2018 could be signed as a true record.

7. Planning:

7.1 Approval of draft minutes of Planning Committee meeting held 9th January 2019 – It was agreed that the draft minutes of the Planning Committee meeting held 9th January 2019 could be signed as a true record.

7.2 Consideration of Planning Applications

Newick

LW/18/0993

Case Officer: Matt Kitchener

45 Allington Road, Newick

Outline planning application for 16 new dwellings, including 40% affordable units, with the provision of a new vehicular and pedestrian access via Allington Road. Provision of public open space and a new community car park to serve George V Playing Fields, associated infrastructure and landscaping including a 20 metre deep tree buffer to the southern boundary. Demolition of existing buildings and structures. (Revised application following LW/17/0905).

It was unanimously agreed to **object** to this planning application on the following grounds:-

- The proposed development site is outside the planning boundary for Newick as shown in the Lewes District Local Plan, the Local Plan Part 2 submission document and Newick's Neighbourhood Plan. As such, it is contrary to saved policy CT1 which can be considered to be in date as Lewes District is able to demonstrate a five year housing land supply.
- The location of the proposed access road on a bend is considered to be dangerous in view of the extensive road side parking which occurs in Allington Road twice a day when children are dropped off and collected from Newick Primary School.
- The car parking provision for residents of the proposed new development is considered to be insufficient and this would inevitably lead to residents using the car park that is supposedly designated for users of the adjacent playing field (Manwaring Robertson field, not King George V Playing Field as shown on the applicant's plans).
- The Planning Statement submitted by the applicant contains a number of inaccuracies, notably the statement that Lewes District Council is unable to demonstrate a five year housing land supply which is incorrect (see Lewes District Council five year housing land supply position as at 1st October 2018, published December 2018).

Newick

LW/18/1000

Case Officer: Danielle Durham

22 Allington Road, Newick

New rear extension & canopy porch

It was agreed to make **no comment** on this planning application

Newick

LW/18/1012

Case Officer Danielle Durham

Rowan House, Harmers Hill

Demolition of existing detached garage and construction of a two storey side extension, single storey rear extension and addition of roofs to front and rear dormers.

It was agreed to make **no comment** on this planning application.

Newick

LW/18/1028

Case Officer Russell Pilfold

15 Harmers Hill

Proposed erection of a double garage to the SW corner of the property

It was agreed to make **no comment** on this planning application

Newick

LW/19/0005

Case Officer Matt Kitchener

25 High Hurst Close

Erection of rear ground floor extension and construction of additional first floor accommodation to include raising ridge height.

It was agreed to make **no comment** on this planning application

Newick

LW/19/0011

Case Officer Russell Pilfold

6 Langridges Close

Single storey rear extension

It was not possible to consider this application as there were no documents to view on the Lewes District Council public access

planning website. It was noted that the Clerk had made efforts to make the planning officer aware of this but that there had been no response.

7.3 Approvals/Refusals etc. It was noted that the following planning application had been **approved** by Lewes District Council:-

LW/18/0922 2 High Hurst Close, Newick – Planning application for erection of detached single storey garage. It was noted that the Parish Council had not commented on this application as it had not received any consultation documentation. The Clerk was in the process of following this up with Lewes District Council.

7.4 Tree works applications – It was noted that the following tree works application had been **approved** by Lewes District Council:-

TW/18/0107/TPO 14 The Green – T1 Tulip Tree – reduce height by up to 5m to reduce shading to the applicant's property.

7.5 LW/18/0351 Woods Fruit Farm – It was reported that this application had been removed from the agenda of the Lewes District Council Planning Application Committee meeting on 30th January 2019 and would now be considered at the meeting to be held on 20th February 2019. A draft statement to be made at the meeting was approved.

One member of the public left the meeting at 7. 42. p.m.

7.6 Approval of draft minutes of Neighbourhood Plan Committee meetings held 4th December 2018 and 9th January 2019 – It was agreed that the draft minutes of the Neighbourhood Plan Committee meetings held 4th December 2018 and 9th January 2019 could be signed as a true record of these meetings.

8. Clerk's Report – The Clerk's report had been circulated prior to the meeting and was noted. Lists of correspondence received since the last meeting had been circulated prior to the meeting and were noted. The Clerk answered questions from Councillors on various items of correspondence listed.

9. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman – It was reported that a contractor had been engaged to repair the community centre car park wall which had been damaged again.

10. Financial Matters:

10.1 To note schedule of payments made in December 2018 and to approve schedule of payments for January 2019 – Payments made in December 2018 were noted and it was agreed to approve the schedule of payments for January 2019. Cllrs. Horsfall and Nesbitt were appointed to authorise the payments this month.

Payments Schedule December 2018

Payee	Item	Invoice Amount	Cheque Number
Public Works Loan Board	Loan repayment instalment	£2501.01	Direct Debit
SE Berry, HMRC & East Sussex Pension Fund	Clerk's Salary, Tax & NI contributions and Pension Contributions	£1644.68	Electronic pmts
D. Sankey Ltd	Routine mole treatment KGVPF	£100.80	Electronic pmt
Surrey Hills Solicitors	Advice re sports pavilion lease	303.60	Electronic pmt
Mrs SE Berry	Reimbursement of Clerks expenses	£41.70	Electronic pmt
JPI Media	Statutory Notice for land disposal	£411.60	Electronic pmt
ESE Direct	Street Orderly Truck	£466.80	Electronic pmt

Lewes District Council	Dog bin emptying – Jan to March	£187.20	Electronic pmt
Lewes District Council	Litter bin emptying – Jan to March	£135.72	Electronic pmt
Lewes District Council	Monthly play area inspection	£18.00	Electronic pmt
CHEC	Printing of winter newsletters	£232.00	Electronic pmt
Liz Tobitt Architectural	Plan for Land Registry	£40.00	Electronic pmt
Village Handy Person	Village Maintenance	£294.00	Electronic pmt
Unity Trust Bank	Quarterly bank service charge	£18.00	Direct Debit
Mrs I Baty	Delivery of PC newsletters	£120.00	Electronic pmt
Payments Schedule January 2019			
Mr PB & Mrs PE Fuller	Cornwells Bank Allotment Lease	£500.00	300004
Newick Sports Pavilion a/c	VAT reclaim – third quarter	£353.25	Electronic pmt
D. Sankey Ltd	Routine Mole Treatment	£100.80	Electronic pmt
SE Berry, HMRC & East Sussex Pension Fund	Clerk's Salary, Tax & NI contributions and Pension Contributions	£1644.68	Electronic pmts
Barcombe Landscapes Ltd	Grounds maintenance	£1068.00	Electronic pmt
NACCA	Hire of Community Centre room	£300.00	Electronic pmt
CPRE	Membership subscription	£36.00	Electronic pmt
Treewise Tree Services	Remove birch stumps x 2	£180.00	Electronic pmt
Qik Group Ltd	Portable toilets – bonfire night	£408.00	Electronic pmt
WEL Medical	Replacement defibrillator pads	£79.02	Electronic pmt
Lewes District Council	Play area inspection	£18.00	Electronic pmt
Ms A Harrison	Food fair website	£74.25	Electronic pmt
SSALC Ltd	VAT Training Course	£78.00	Electronic pmt
Village Handy Person	Village Maintenance	£367.50	Electronic pmt
Total		£11832.29	

10.2 To note statement of performance against budget as at end December 2018 – The statement of performance against budget as at the end of December 2018 had been circulated prior to the meeting and was noted.

10.3 Quarterly bank reconciliation – It was noted that the quarterly bank reconciliation for the period ended 31st December 2018 had been completed and checked. Copies had been circulated prior to the meeting.

- 10.4 Checking of Clerk's salary, pension contributions and VAT reclaim** – It was reported that the calculation of the Clerk's salary and pension contributions had been checked and that the quarterly VAT reclaim had been submitted to HMRC.
- 10.5 Grant application** – Copies of a grant application from Windmill Guides had been circulated prior to the meeting. It was agreed to award a grant of £300 towards the cost of attending Olave 2019 International Camp. (Grant award made using General Power of Competence).
- 10.6 King George V Playing Field (KGVPF) Charitable Status** – A report from the Clerk with an update on progress made towards separating the Parish Council's function as charitable trustee from its function as local council had been circulated prior to the meeting and was noted. It was agreed that this matter would be progressed by the Finance & General Purposes Committee. **Action Clerk**

11. Committees' and Councillors' Reports

- 11.1 To approve the draft minutes of the Environment & Recreation (E&R) Committee meeting held 11th December 2018** – It was agreed that the draft minutes of the Environment & Recreation Committee held 11th December 2018 could be signed as a true record.
- 11.2 Issues arising from Environment & Recreation Committee meeting** – Information regarding the feasibility assessment to be carried out by East Sussex County Council highways for Community Match Scheme projects had been circulated prior to the meeting. It was agreed that an application should be made for a feasibility study into the use of a SID device at various sites in the village. This was agreed on the understanding that the total cost of the assessment including all potential SID sites would be £500 + VAT. The Clerk was asked to try to arrange a meeting with Danehill Parish Council to discuss their experience of using such a device. Councillors Smerdon and Wrench agreed to attend the meeting subject to availability. **Action Clerk**
Cllr Smerdon reported that she was in the process of obtaining quotations for the provision of outdoor gym equipment and that in due course she would make an application for Community Infrastructure Levy funding for this project. **Action Cllr. Smerdon**
- 11.3 Village Survey** – A report summarising the findings of the village survey carried out by members of the Council during December 2018 had been circulated and was noted. A number of follow up actions proposed in the report were agreed.
- 11.4 Community Infrastructure Levy (CIL) Working Group** – There was nothing to report.
- 11.5 Newick Village Hall Management Committee (NVHMC)** – Cllr. Smerdon reported that the NVHMC application for CIL funding was to be considered by the Lewes District Council cabinet at its next meeting.
- 11.6 Newick Post Office** – It was reported that Maria Caulfield MP had recently raised the issue of the loss of local Post Offices, including Newick, in a House of Commons speech.
- 11.7 Newick Rootz** – Notes of the Rootz meeting held 7th January 2019 had been circulated by email prior to the meeting. Cllr Wickens reported that Rootz was planning to work with Plumpton College in order to plan the group's disability access path project. It was reported that the village handy person had agreed to donate and install metal racking for storage of the group's equipment at the shed. It was agreed to approve funding of up to £50 for any additional materials that might be required.
- 11.8 Lewes District Association of Local Councils (LDALC)** – The minutes of the LDALC meeting held 3rd December 2018 had been circulated in advance and were noted. The Clerk reported that she had asked for problems with the LDC planning consultation process to be added as an agenda item for the next LDALC meeting.
- 11.9 Newick Sports Pavilion Management Committee (NSPMC)** – Copies of the minutes of NSPMC development meeting held 23rd January 2019 had been circulated prior to the meeting and were noted.
- 12. Request from Shayler Showtime Amusements to bring Fun Fair to The Green** – It was agreed that permission should be given to Shayler Showtime Amusements to bring a Fun Fair to The Green from 5th to 12th August 2019 subject to the usual conditions.
- 13. Western Road Speeding Action Group** – This item had been brought forward and dealt with earlier in the meeting.

In accordance with the resolution made under agenda item 3 above the following items were dealt with in a confidential session with no members of the press or public present. No audio recording was made of this part of the meeting.

One member of the public left the meeting at 8.27 p.m.

14. Recruitment for new Clerk – Applications for the position of new Clerk had been circulated to the F&GP committee and to councillors comprising the interview panel. It was agreed that all applicants should be invited for interview. A list of potential interview questions was to be circulated to all members of the council for comments prior to finalisation of arrangements with SSALC.

15. Vernons Road/The Rough – A letter from a resident of The Rough had been circulated prior to the meeting and was considered. The Clerk was asked to draft a response pointing out previous consultation, the Neighbourhood Plan referendum and the provision of additional public open space at Reedens Meadows.
Action Clerk

A proposal from Cllr. Nesbitt to delay the sale of the land was not supported.

A report from Clifford Dann had been circulated by email prior to the meeting. It was agreed to accept the proposals made in the report.

16. Items for the next agenda – No requests were made for items to appear on the agenda of the next meeting.

The meeting closed at 8.45 p.m.

Signed:.....Chairman

Date:.....

The Clerk: Mrs SE Berry, 18 Newlands Park Way, Newick, BN8 4PG
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