



# Newick Parish Council

**To: All Members of the Parish Council**

You are summoned to attend the Annual Meeting of Newick Parish Council at Newick Community Centre, The Green, Newick, on **Tuesday 7th May 2019 at 7.00 p.m.**

1st May 2019

Mrs S.E. Berry  
Clerk to the Parish Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements with priority being given to items that are on the agenda (maximum 3 minutes for each person).

## Agenda

1. Election of Chairman
2. Election of Vice-Chairman
3. Co-option of up to seven applicants to fill Parish Council Vacancies and delivery of acceptance of office forms by Chairman and members of the council
4. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct. Councillors are reminded that Register of Members' Interests forms must be completed and returned within 28 days of becoming a member of the Council.
5. Questions or Statements by Members of the Public.
6. Approval of the minutes of Parish Council Meeting held 30th April 2019
7. Clerk's Report – To receive report from Clerk including eligibility for General Power of Competence
8. Appointment of Committees, Working Groups, Representatives to External Organisations, and responsibility for dealing with consultations
9. Review of the Terms of Reference for Committees and Working Group
10. Confirmation of appointment of Internal Auditor for 2019/20
11. Approval of the dates and times of Meetings of the full Council, the Annual Parish Meeting, and Committee Meetings for 2019/20
12. Review and adoption of Standing Orders and Financial Regulations
13. Review of press and media policy
14. Review of agency arrangements (including highway verge cutting on behalf of ESCC)
15. Financial Matters:
  - 15.1 Authorisation of any outstanding payments
  - 15.2 Agree amendments to signatories for Parish Council bank accounts
  - 15.3 Review of Council/Staff subscriptions to other bodies
16. Items for the next agenda – Items to be included in agenda for Parish Council meeting 28<sup>th</sup> May 2019