

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 27th August 2019 in the Sports Pavilion, King George V Playing Field, Allington Road, Newick

Present: Councillors B. Deacon, D. Marchant, M. Thew, K. Tibbs, P. Tibbs and C. Wickens

In Attendance: Mrs E. Reece (Clerk)
Four members of the public of which two were prospective Councillors.
Cllr. Roy Burman (District Councillor)

An audio recording was made of the meeting

- 1. Apologies for Absence** – Apologies had been received from Cllrs. C. Armitage, B. Hodge and V. Marchant. In the absence of Cllr. Armitage, Cllr. Deacon chaired the meeting.
- 2. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – None
- 3. Questions or Statements by Members of the Public** –

Mr Sentence spoke on behalf of Recording Newick 2018 in relation to a grant application to be considered in agenda item 10.3. Mr Sentence outlined the costs and selling price of a book called Newick Life which is to be published with art and images relating to Newick. Mr Sentence answered a number of questions from Councillors regarding selling price and what would happen in the event of any profit.

It was agreed to bring agenda item 10.3 forward

10.3 To consider grant applications received (S. 137 LGA 1972) including Recording Newick 2018

It was agreed to grant £625 to Recording Newick 2018 on the condition that in the event of any profit that the money would be repaid back to the Parish Council up to the value of £625.

- 4. Co-option of up to two new councillors** – Two new potential councillors put themselves forward to be considered. The Clerk had been unable to establish whether they are on the electoral roll (therefore eligible to become Councillors) prior to the meeting. It was agreed that eligibility would be confirmed before Co-option could proceed further – **Action Clerk**
- 5. Report from Lewes District Councillor Roy Burman** – Cllr. Burman stated that there was not a great deal to report. Cllr. Burman discussed a meeting with a planning officer on 31st July which he attended. Cllr. Wickens raised concerns regarding recent contact with Thakeham Homes. Neighbourhood plan and surrounding areas was also discussed. Cllr. Wickens requested clarification on Cllr. Burman's involvement in the reopening of the Post Office in Newick. Cllr. Burman outlined the activities he had undertaken.

A member of the general public left at 7.31pm

- 6 Approval of draft minutes of Parish Council meeting held 30th July 2019** – It was agreed that the draft minutes of the Parish Council meeting held 30th July 2019 could be signed as a true record of that meeting.

7 Planning:

7.1 Approval of draft minutes of Planning Committee Meeting 13th August 2019 – It was agreed that the draft minutes of the Planning Committee Meeting held 13th August 2019 could be signed as a true record.

7.2 Consideration of Planning Applications: -

LW/19/0455

Oxbottom House, Tilehouse Lane

Demolition of existing Car Port and erection of new Car Port with space above, 2 Storey Side/Rear Extension, Single Storey Rear Extension, Internal Alterations

Following an inspection of the supporting documents, it was agreed to make **no comment** on this application.

7.3 Approvals/Refusals – It was noted that the following application had been approved;

**Newick
LW/19/0437**

**Streeters Farm, Newick Hill
Erection of Cart Lodge**

7.4 Tree works applications – None to report

7.5 Update on Mitchelswood Farm appeal – There was nothing to report, Councillors gave the two prospective new Parish Councillors an overview of the background.

7.6 Update on Lewes District Local Plan – There was nothing to report

7.7 To consider request for meeting regarding Woods Fruit Farm – A draft letter considered at the Planning Committee meeting was circulated and it was unanimously agreed to send this letter – **Action Clerk.**

8 Clerks' Report – A report from the Clerks and details of correspondence received during August had been circulated prior to the meeting and was noted.

Item 10.4 was brought forward

10.4 To consider clerk report regarding Unity Trust primary contact and agree one additional Parish Councillor as signatory – It was agreed to make Emma Reece primary contact for the Unity Trust account. It was agreed to keep Sue Berry for access when working as Locum Clerk. It was agreed that Cllr. D Marchant would be an additional signatory – **Action Clerk.**

9 Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman. – None to report

10 Financial Matters

10.1 Authorisation of Schedule of Payments for August 2019 – It was agreed to approve the schedule of payments for August 2019. Cllrs. Deacon and Thew were appointed to authorise payments this month.

List of Payments made between 01/08/2019 and 31/08/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/08/2019	East Sussex Pension Fund	896043191	523.98		Pension Contributions August
27/08/2019	Mrs E Reece	266544990	33.07		Clerks reimbursments expenses
27/08/2019	Mrs S Berry	225202493	324.99		Clerk Salary August
27/08/2019	Mrs E Reece	620025738	1,245.28		Clerk Salary August
27/08/2019	Sussex Sign Centre	829785977	409.20		Signs for KGVPF
27/08/2019	HM Revenue & Customs	82660884	423.49		NI & Tax
27/08/2019	Newick Window Cleaning	4135429	250.00		Play equipment cleaning
27/08/2019	PKF Littlejohn LLP	4365327255	360.00		External Audit 2018
27/08/2019	Mr P Howes	693519447	378.00		Village Handyman August 2019
28/08/2019	Newick Sports Pavilion	683107135	165.00		Grant for Rootz for hire & AV
28/08/2019	Rialtas Business Solutions Ltd	483521357	30.00		Installation for new Clerk
28/08/2019	Newick Primary School	667218341	1,000.00		Grant for Library
28/08/2019	Lewes District Council	895761957	18.00		Monthly Play Inspection
28/08/2019	Telefonica UK Ltd	DD	16.76		Monthly Mobile Bill
28/08/2019	D. Sankey Ltd	416832487	100.80		Mole Trapping
28/08/2019	Central Linemarkings Ltd	766548602	474.00		Central Linemarkings Ltd
28/08/2019	Roger Malvern	458175823	120.00		May - October 2019 Maintenance
28/08/2019	CPRE	92700147	7.50		AGM C Armitage attending
Total Payments			5,880.07		

10.2 Statement of performance against budget as at end July 2019 – The statement of performance against budget as at the end of July 2019 had been circulated prior to the meeting and was noted.

10.3 To consider grant applications received (S. 137 LGA 1972) including Recording Newick 2018 - this item was covered earlier in the meeting.

10.4 To consider clerk report regarding Unity Trust primary contact and agree one additional Parish Councillor as signatory – this item was covered earlier in the meeting.

10.5 To consider Zurich Insurance renewal document – it was agreed to continue with Zurich and that the Clerk would speak to surrounding Parish Clerks - **Action Clerk**.

10.6 To consider quotations received including works from annual tree inspection and Community Centre wall. – 2 tenders were considered for three items of tree works. It was agreed to proceed with the tender from Treewise - **Action Clerk**. No quotations were received for the Community Centre wall – **Clerk to chase**.

11 Environment & Recreation

11.1 Update from SPMC meeting July – Cllr. Thew attended the SPMC meeting 7th August and the minutes had been circulated. Councillors asked Clerk to clarify with the SPMC regarding location of speakers. – Action Clerk. There is a Sports Pavillion Development meeting Tuesday 3rd September – Ken Wrench will be attending and will report back to the Parish Council.

12 Committees' and Councillors' Reports

12.1 To agree newsletter content and articles for Autumn Newsletter.

The following articles were agreed;

- Loan repayment Public Works Loan Board loan - Clerk
- Dog waste issues especially playing field and dogs on lead policy – Clerk
- Parking (from E&R committee) how and where Cllr. Tibbs.

- Picnic bench removal KGVPF – will be reviewed. Cllr. Thew.
- Grants to Rootz and Newick Primary School – Clerk
- Chairman update regarding number of Councillors – Clerk to ask Cllr. Armitage.

12.2 To consider findings from Annual Inspections – findings of inspection were discussed.

It was agreed that councillors would undertake a further inspection in October – an extra bin at the bus stop on The Green and the inspection finding were both agreed to be added to the next E&R Committee agenda

12.3 Youth Engagement – Cllr. Deacon – no update.

12.4 Newick Rootz – Report from Cllr. Wickens - Cllr. Wickens reported Rootz had new tools from ESCC and the Paul Berry gate on Footpath 4 is going to be repaired.

12.5 Twitter – Report from Cllr. P Tibbs regarding use of Twitter – Cllr. Tibbs reported that twitter has been set up and he will copy Facebook updates made by the Parish Clerk. The Clerk confirmed that the current social media policy prohibited Councillors from making any further social media updates at this stage.

12.6 Community Engagement – Update from Cllr. Thew regarding event planned 31st August 2019 – This coming Saturday – Cllr. Thew confirmed she has supplies and the receipts will be passed to Clerk. A signing in sheet and ideas boards were discussed. It was agreed that Councillors would arrive at 9.45am.

12.7 Review of Committees including additional appointments to Finance and General Purposes committee – No changes to be made until further Councillors are co-opted.

13 Speedwatch - It was agreed to add this item to next month's agenda

14 Informal update to be posted on social media – It was agreed that Cllr. Thew would prepare this month's informal update to be posted on Facebook. Items to be included:-

- Feedback from Meet your Councillor event
- Grant to Newick in Pictures 2018

15 Items for next agenda

- Speedwatch
- Feedback from community engagement

Meeting closed at 8.35pm

Signed.....Chairman

Date.....

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