

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 25th February 2020 in the Sports Pavilion, King George V Playing Field, Allington Road, Newick

Present: Councillors C. Armitage, B. Deacon, V. Marchant, M. Thew, B. Whitlock and C. Wickens

In Attendance: Mrs E. Reece (Clerk)
Three members of the public

An audio recording was made of the meeting

1. **Apologies for Absence** – Apologies had been received from Cllr. T Whitlock who has ongoing work commitments and will be unable to attend until May. The Council accepted his apologies and reasons for non-attendance. Apologies had also been received from Cllr. Hodge and D Marchant.
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – None
3. **Exclusion of the Press and Public** – None

4. **Questions or Statements by Members of the Public** –

Mr Cumberlege spoke regarding the upcoming Mitchelswood Farm inquiry. He requested support from the Council and discussed the potential location for the inquiry. He stated that under current District Council policy the inquiry was likely to be held in Lewes. Mr Cumberlege stated that the people of Newick don't want to go to Lewes, even if a bus is provided. He stated he hoped that the Parish Council will support the inquiry being in Newick. He also advised the Council that after the inquiry the decision may go back to the Secretary of State and the conclusion not reached for many years.

5. **Report from Lewes District Councillor Roy Burman** – no report had been received and Cllr. Burman was not in attendance.
6. **Report from County Councillor Jim Sheppard** – no report had been received and Cllr. Sheppard was not in attendance.
7. **Approval of draft minutes of the Parish Council meeting held 28th January 2020** – These were approved with one minor amendment.

8. **Planning:**

8.1 Approval of draft minutes of Planning Committee Meeting 11th February 2020 – These were approved.

8.2 Consideration of Planning Applications: -

LW/20/0042	<p>Noreg, Blind Lane Proposed alterations to previously consented annexe conversion of existing garage roofspace ref: LW/18/0555</p> <p>The Council were unable to consider this application as there were no documents available. It was agreed that the Clerk would ask this is case to be resubmitted with paperwork.</p>
LW/20/0073/CD	<p>85 Western Road Proposed discharge of conditions 4 (Impact of High Groundwater), 11 (Surface Water Drainage) and 13 (Carbon Reduction and Renewable Energy) in relation to approval LW/19/0354</p> <p>It was agreed to make no comment.</p>

8.3 Approvals/Refusals etc including outcome of LDC planning committee for LW/19/0809.

It was noted that the following applications had been **approved** by Lewes District Council;

LW/19/0793 – 55 Church Road – Planning application to demolish and replace existing rear single storey rear extension featuring lantern rooflight.

LW/20/0001 - Brislands Jackies Lane - The proposed works include a small single storey side extension. All materials to match existing

It was noted that the following applications had been **refused** by Lewes District Council;

LW/19/0809 – Vernons Road/The Rough - Cllr. Wickens reported that the meeting was well attended and there was no representation in support of the application. The application was unanimously declined by Lewes District Council. It was noted that the developer had contacted the Clerk this week and the Clerk invited him to send grievances via email for consideration at Planning Committee or full Council Meeting.

8.4 Tree Works Applications – There were none.

8.5 Update on hearing for 45 Allington Road scheduled for 25th February 2020 – Cllr. Wickens and Cllr. Armitage gave a summary of the set-up of the hearing. It was noted that Fairfax submitted huge amounts of paperwork last minute and at the table. Cllr. Thew stated it was worrying two separate methods of calculation were being used for the five-year land supply methodology. Cllr. Thew asked about length of time for decision. Cllr. Wickens advised that there are indicative timescales on the Inspectorate website and the result should be received before the Mitchelswood Inquiry. Cllr. Armitage thanked Cllr. Wickens and John Lucas for all their hard work. It was agreed to raise the issue of delayed paperwork with Cllr Burman and at the Lewes District Association meeting that Cllr. Armitage is attending. Cllr. Armitage also thanked Tony Turk.

8.6 Update on Mitchelswood Farm appeal – Cllr. Wickens confirmed that a letter would be sent to Lewes District Council regarding the inquiry venue.

Two members of the general public left at 7.29pm

8.7 To agree representation for the public consultation on the draft Chailey Neighbourhood Development Plan – The merits of recommending that site allocations were included was discussed. Cllr. Wickens agreed to look at the plan and report back.

8.8 To consider who receives planning resource updates – It was agreed that *all* Councillors would receive the updates going forward and that planning committee would continue to take it in turns to monitor the emails.

It was agreed to add it the agenda for planning committee and to discuss whether John Lucas wants to continue to be on the rota for monitoring.

9. Clerk's Report – To note report from Clerk including correspondence received in February 2020. – This included;

- Storm damage and planned repairs
- Annual Parish Meeting arrangements
- Community Centre wall and fence
- Newsletter for Spring

Additional items reported to the Council included;

- The noticeboard in Newick Drive being opened without authority.
- Wifi in the Community Centre not working.

10. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman. – None.

11. Financial Matters:

11.1 To authorise Schedule of Payments for January 2020 and arrangements for approving payments –

It was agreed Cllrs. Armitage and Thew would authorise the following payments;

Time: 11:25

Unity Trust Bank

List of Payments made between 01/02/2020 and 29/02/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/02/2020	East Sussex Pension Fund	777623870	426.00		Pension Contributions
25/02/2020	HM Revenue & Customs	260060996	275.50		Tax & NI February
25/02/2020	Mrs E Reece	260060996	1,245.28		Clerks Salary
25/02/2020	Mulberry & Co	588379192	84.00		Training year end finance
25/02/2020	CPRE	905201286	36.00		Subscription
25/02/2020	Matmos Computer Systems	984575932	179.96		Colour ink for printer
25/02/2020	Mrs E Reece	453145474	31.50		Training expenses
25/02/2020	Roger Malvern	178267461	120.00		Website admn nov 19 - Apr 20
25/02/2020	Barcombe Landscapes Ltd	623289598	2,104.80		Grounds Maintenance
25/02/2020	Barcombe Landscapes Ltd	632892848	1,152.00		Grounds Maintenance
25/02/2020	Telefonica UK Ltd	DD	16.68		Mobile phone
29/02/2020	Lewes District Council	104780586	18.00		Monthly Play Inspections
29/02/2020	Mrs SE Berry	207054060	195.00		Locum work
29/02/2020	Peter Howes	409692986	294.00		Village Maintenance

Total Payments 6,178.72

The following payments have already been made by debit card;

Time: 11:26

Barclays Debit Card

List of Payments made between 01/02/2020 and 29/02/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/02/2020	SLCC Enterprises Ltd	DC	108.79		Training Materials CILCA
25/02/2020	WEL Medical Ltd	DC	79.08		Replacement AED pads
25/02/2020	WEL Medical Ltd	DC	192.00		AED Battery
25/02/2020	Cuckfield Garden Machinery	DC	304.97		Handyman equipment

Total Payments 684.84

11.2 To receive statement of performance against budget as at end January 2020 – This was received with no issues. The Clerk made the council aware that she had corrected some budget allocations and that the end of February budget performance report would reflect that.

11.3 To consider grant applications received (S. 137 LGA 1972) (if any) – None received

11.4 To consider any quotes received. It was agreed to ask Stephen Comber to repair the Community Centre Fence and bench at a cost of £240.

11.5 To receive and approve Internal Audit Plan (Review of book-keeping & review of risk) – This was approved and received.

12. Environment & Recreation:

12.1 Litter picking equipment and Spring Clean Saturday 4th April 2020 – Cllr. Thew advised the Council that equipment had been granted from Lewes District Council. An additional page on the Newick.net website was discussed. Cllr. Thew has visited Costa and confirmed the letter sent is still in process. Cllr. Armitage and Cllr. V Marchant reported sightings of Costa coffee cups littering the village.

12.2 SPMC update – A report had been circulated prior to the meeting. Cllr. Thew advised the council that an agreement between Sports Clubs is being drafted up. Cllr. Thew agreed to ascertain what hedges need looking at for discussion with Barcombe Landscapes.

13. Committees’ and Councillors’ Reports:

13.1 VHMC – Cllr. B Whitlock gave a verbal report including the planned works in Summer, the success of Newick Cinema, maintenance issues and the AGM planned for 11th March.

13.2 Newick Rootz –Cllr. Wickens reported a bench on Manwaring Robertson field has been repaired. Cllr. Wickens also advised that due to the recent wet weather a small pond has filled next to the skate ramp. It was agreed to include a warning on social media and to monitor the water levels. 16th April is Rootz’s 100th workday and includes a celebratory lunch.

14. To agree who will prepare the next informal update to be posted on social media – It was agreed Cllr. Thew would prepare an update to include the following;

- Water at skate park
- Grants remaining money
- Litter picking
- 45 Allington Road hearing
- Annual Parish Meeting.

15. To review the single point of contact responsibilities – Cllr. Thew agreed to adopt fire and rescue and Cllr. Armitage to adopt polling districts. The Clerk to update the list and circulate.

16. Annual Parish Meeting 18th March 2020 – It was agreed to send the reports to the Clerk as soon as possible. The Clerk reported that an excellent presentation on the usage of AED’s had been received from John Samson. It was agreed that this would be shown at the end of the meeting as a rolling presentation.

17. Request from Shayler Showtime Amusements to bring Fun Fair to The Green 3rd – 10th August 2020 (opening Friday 7th – Sunday 9th August) – This was approved, and the Clerk confirmed she would send an additional letter to residents of the Green advising them of the dates.

18. To consider drafting new policy for communication to Parishioners (prompted by land sale in Oldaker and surrounding areas) – Cllr. T Whitlock has been asked to do this remotely.

19. Items for next agenda;

- SPMC
- Co -option
- SLR meeting
- Lewes District Association 9th March feedback
- VE day update
- Skate park

The meeting closed at 8.15pm

Signed.....Chairman

Date.....

Mrs E Reece, Clerk to the Council
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