

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 28th April 2020. This meeting was held virtually using Zoom software.

Present: Councillors C. Armitage, B. Deacon, B.Hodge, D. Marchant, V. Marchant, M. Thew, B. Whitlock, T. Whitlock and C. Wickens

In Attendance: Mrs E. Reece (Clerk)
Mrs S. Berry (member of the public/locum Clerk)

An audio and visual recording was made of the meeting

The meeting commenced at 7.01pm

1. **Apologies for Absence** – District Councillor Roy Burman was invited but was not present.
2. **To consider Standing Order for Virtual Meetings** – A draft policy was circulated and unanimously agreed without amendment.
3. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – None
4. **Exclusion of the Press and Public** – None
5. **Questions or Statements by Members of the Public** – None
6. **Report from Lewes District Councillor Roy Burman** – no report had been received and Cllr. Burman was not in attendance
7. **Approval of draft minutes of the Parish Council meeting held 25th February 2020** – These were approved
8. **Planning:**
 - 8.1 Approval of draft minutes of Planning Committee Meeting 10th March 2020 – These were approved
 - 8.2 Consideration of Planning Applications: - None to consider
 - 8.3 **Approvals/Refusals etc including outcome of LDC planning committee for LW/19/0809.**

It was noted that the following applications had been **approved** by Lewes District Council;

LW/20/0080 22 Newick Drive - Householder for single storey extension
 - 8.4 **Tree Works Applications** – There were none.
 - 8.5 **Update on on Mitchelswood Farm Inquiry and agreement of response (if any) to Leanne Palmer** – It was unanimously agreed to send no response at this stage.
 - 8.6 **45 Allington Road appeal result** – Cllr. Wickens confirmed that this application was declined.
9. **Clerk's Report** – To note report from Clerk including correspondence received in April 2020. – This included;
 - Circus - John Lawson circus postponed
 - Newick Life project made a profit of £145. This money was subsequently donated to the Newick Distress Trust following the agreement of all Councillors
 - Grant applications

- Work under Delegated powers – Newick Window Cleaning to clean the bus stop (work agreed but not completed). Brian Deacon to refurb noticeboards whilst they are not needed to display legally required notices. Fallen tree at skate ramp will be removed by Treewise after lockdown. Additional tab for Newick.net to include a separate file for Covid 19 information.
- Clerk annual leave deferred
- Audit deadline has been moved back to later in the year
- Community Centre office closed until further notice.
- Allotments – these are now reopened
- Handyman has reported increase in litter – dog poo bags, lots of gloves and even some face masks.
- Flags – One of the flagpoles sustained damage in the storms we had in February. Paul Antrobus and Paul Scrase have this issue in hand.
- The village hall has secured a grant of £10,000 from Lewes District Council as part of the support available from the Government.

Additional items reported to the Council included;

- A tree swing removed from the large oak tree on Oldaker Road.
- A CIL payment has been received of £5,450.63 following the commencement of 85 Western Road.
- The Playground will be painted by the Village Handyman during its closure.

10. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman. – None other than already reported above

11. Financial Matters:

11.1 To authorise Schedule of Payments for April 2020 and arrangements for approving payments – It was agreed Cllrs. Armitage and Thew would authorise the following payments;

List of Payments made between 01/04/2020 and 30/04/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/04/2020	NHS Property Services	414729420	990.00		Rent Community Centre Car Park
30/04/2020	East Sussex ALC Ltd	556574462	841.12		NALC and ESALC subscription
30/04/2020	Haymarket Subscriptions	412899189	299.00		Planning resource subscription
30/04/2020	Treewise Tree Services	924783028	192.00		Village green Holly Tree
30/04/2020	HM Revenue & Customs	791450414	331.84		NI & Tax
30/04/2020	Mrs E Reece	822435417	1,349.14		Clerk Salary
30/04/2020	Telefonica UK Ltd	DD	16.63		Mobile Phone
30/04/2020	East Sussex Pension Fund	286087611	460.35		Pension Contributions April
30/04/2020	SPORTS PAVILION - Barclays C/A	VATreclaim	97.87		VAT
30/04/2020	Barclays Debit Card	Topup	255.49		Topup
30/04/2020	Peter Howes	681770526	378.00		Handyman April
30/04/2020	D. Sankey Ltd	594377856	100.80		Mole trapping program
30/04/2020	Fields in Trust	99947662	65.00		Fields in trust annual member
30/04/2020	Lewes District Council	64568345	18.00		Play inspections monthly
30/04/2020	Brian Deacon and Sons	481632718	995.00		Noticeboard refurbishment
Total Payments			<u>6,390.24</u>		

The following payments have already been made by debit card;

Time: 10:29

Barclays Debit Card

List of Payments made between 01/04/2020 and 30/04/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/04/2020	Cartridge People	DC	80.90		Black Cartridge
30/04/2020	Zoom Vide Communications Inc	DC	14.39		Monthly virtual meeting
30/04/2020	E J Rawlins & Company Limited	30/04/20	137.82		Paint for playground repainting
Total Payments			<u>233.11</u>		

11.2 To receive statement of performance against budget as at end financial year 2019/2020 – This was received with no issues.

12. To discuss continued approach to COVID-19 outbreak - Cllr. Armitage stated the response in the village has been magnificent and thanked the Clerk for her work. Cllr. Hodge also thanked Cllr. Armitage and the Clerk and stated that he felt they have done a good job. Cllr. Armitage discussed the network of support operating in the village and that friendships are forming.

13. To consider Friends of Newick Health Centre’s request for the Parish Council to take on the maintenance and upkeep of an additional Defibrillator located on Newick Drive - The ongoing cost was discussed - batteries, pads etc. Cllr. Hodge asked about vandalism and insurance cover. Sue Berry confirmed that they were insured. Cllr. V Marchant suggested that training should be encouraged for residents. It was unanimously agreed to take on the maintenance and upkeep of the additional defibrillator.

A list of permission requests had been circulated prior to the meeting.

14. To consider amended Request from Shayler Showtime Amusements to bring Fun Fair to The Green arriving on 17th August (opening 21st, 22nd, 23rd August and leaving Monday 24th August) Permission was unanimously agreed subject to coronavirus restrictions being followed and conditional on social distance rules being lifted.

15. To consider request from Horticultural Society for use of Green – Permission was unanimously agreed subject to coronavirus restrictions being followed and conditional on social distance rules being lifted.

16. To consider request from Bonfire Society for use of Green and paying for portaloos – Permission was unanimously agreed subject to coronavirus restrictions being followed and conditional on social distance rules being lifted.

17. Items for next agenda

- CIL spending
- Grant applications.

The meeting closed at 7.28pm

Signed.....Chairman

Date.....

Mrs E Reece, Clerk to the Council
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