

## Newick Parish Council

**Minutes** of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 27th July 2021 at the Sports Pavilion, King George V Playing Field, Allington Road, Newick

**Present:** Councillors C. Armitage, B. Hodge, D. Marchant, V. Marchant, A. Sippetts, M. Thew, T. Whitlock, C. Wickens.

**In Attendance:** Emma Reece (Clerk)  
3 members of public

The meeting commenced at 7.00pm

- 1. Apologies for Absence** – apologies had been received from Cllr. B Whitlock, Maria Caulfield and Matthew Milligan. Cllr. Wrench was not present.
- 2. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – There were none

**Exclusion of the Press and Public** – There was no reason to exclude the Press or members of the public from any part of the meeting.

- 3. Questions or Statements by Members of the Public** –

A member of the public spoke against the application in Oldaker Road for a 4 bedroom house LW/20/0842 Land at Oldaker Road; .

He stated that he had objected to LDC. His objections were on basis of highway hazards and parking in the cul-del-sac. He stated residents have 11 vehicles in use on the cul-del-sac add this those that use the cul del sac as a turning circle and numerous delivery vehicles, refuse, recycling etc. He was concerned about any increase in the number of vehicles using the potential new house - estimated 2.3 cars by highways. Will take away 4 parking spaces by using space at the bottom of the cul-del-sac, this would go and give only 5 viable spaces in the cul-del-sac. Only viable for parking on one side, access will be severely impacted if bottom spaces lost. On street parking will have to go onto Oldaker Road. The number of cars has increased significantly that park on the corner of Oldaker Road. If people do seek alternative, they will park on verges and greens which will churn them up. The member of public noted at 4pm that day, 42 Vehicles parked from Church Road to Paynters Way.

*This item was brought forward*

### **9.5 To consider representation at Lewes District Council Planning Committee for application LW/20/0842 Land at Oldaker Road**

Cllr. Hodge stated that a member of the Council needs to attend the LDC planning committee. A statement has been drafted with a photo document. Cllr. Hodge suggested that he attended the Committee, and this was agreed. Cllr. Wickens suggested comments on the maps were noted in the speech.

*2 members of public left the meeting.*

*This item was brought forward*

18. **To agree who will prepare the next informal update to be posted on social media** – Cllr. T Whitlock agreed to prepare the next update
4. **Co-option of up to one new councillor (if candidates have put themselves forward)** – There were none
5. **Report from Lewes District Councillor Roy Burman** – Cllr. Burman was not present and there was no report
6. **Report from County Councillor Matthew Milligan** – Cllr. Milligan was not present
7. **Report from Member of Parliament Maria Caulfield** – a report had been circulated prior to the meeting and this was noted.
8. **Approval of draft minutes of the Annual Parish Council meeting held 4<sup>th</sup> May 2021** – These were considered and approved without amendment

**9. Planning:**

**9.1 Applications;**

**LW/21/0354 Coxs Farm Jackies Lane Newick**  
**Chailey** Planning Application - replace the existing stable block and sheds with a new stable building for Mrs B Stevenson

It was agreed to make **no comment** but concerns were raised about swallows and that the work should not be undertaken during breeding season (March – September).

**9.2 Approvals/Refusals etc.**

It was noted that the following applications had been *approved* by Lewes District Council;

LW/21/0449	Streeters Farm
LW/21/0319	5 Paynters Way
LW/21/0312	Springfield The Green
LW/21/0479	25 Leveller Road
LW/21/0297	The Corner House, Beechland, Cornwalls Bank
LW/21/0283	Strawberry Cottage, Jackies Lane

It was noted that the following applications had been *declined* by Lewes District Council;

LW/21/0189/CD	Springfield The Green (split decision)
LW/21/0248	Brislands, Jackies Lane

**9.3 Conservation Area extension** – Cllr. Armitage gave a summary of the history of the issue. It was agreed that Cllr. Armitage would speak to the village society to move forward.

**9.4 Lewes District Council Local Plan Part 2 consultation on Issues and Options** – Cllr. Hodge confirmed the response has been started and will be on the agenda for August 2021 for Council consideration.

Cllr. Armitage stated that following District Councillor Burman's resignation from CPRE that David Wickens will be stepping into replace him.

**9.5** To consider representation at Lewes District Council Planning Committee for application LW/20/0842 Land at Oldaker Road – this was discussed earlier in the meeting.

**10. Clerk's Report** – To note report from Clerks including correspondence received in July 2021. **This included;**

- Clerk annual leave 2<sup>nd</sup> August – 19<sup>th</sup> August 2021 with Sue Berry covering as locum
- Suspended zoom subscription
- The Scouts rent has been received
- No news on the Sports Pavilion Lease
- The community centre wall has been repaired
- Parish Office
- The padlock for KGVPF replacement

**11. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman**

The following actions were undertaken under Delegated Powers between 5<sup>th</sup> May and 26<sup>th</sup> July 2021 – these were reported to Councillors via informal meetings or email prior to being actioned;

#### **Planning comments**

LW/21/0178 26 Western Road

Variation of conditions 1 (plans) and 5 (materials) in relation to planning approval LW/18/0332 - objection

LW/20/0774 Sharpsbridge Farm Sharpsbridge Lane

Demolition of existing house and erection of new dwelling (resubmission of planning application LW/20/0138) – no further comment

LW/21/0248 Brislands Jackies Lane Demolition of existing 2 storey garage and erection of new 2 storey garage to include larger area for first floor area and increase in total height - Object

LW/21/0283 Strawberry Cottage Jackies Lane Demolition of existing stables and garden store, construction of new double - Object

LW/21/0297 The Corner House, Beechland, Cornwalls Bank Retrospective application for garden outbuilding to rear garden area including timber decking - No comment.

LW/21/0312 Springfield The Green Listed Building Consent Application - Alteration to location of windows on the south and north elevations (Amendment to Joint Approval LW/20/0164 & LW/20/0125) for Mr & Mrs Hendin – no comment

LW/21/0319 5 Paynters Way Change of use of existing garden shed to be partially converted into a dog grooming business – no comment

LW/21/0345 73 Church Road Proposed internal alterations with roof insulation upgrades and 4no new replacement windows - no comment

LW/21/0346 73 Church Road Proposed internal alterations with roof insulation upgrades and 4no new replacement windows – as above

LW/21/0449 Streeters Farm Newick Hill First floor rear extension, ground floor side extension, raise roof to existing ground floor to create new bedroom in roof void - Object

LW/21/0479 25 Leveller Road Flat roof orangery to side elevation - no comment.

#### **Trees**

TCA/21/0036/TPO – No comment

TCA/21/0037/TPO – No comment

## Payments

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
15/05/2021	Barclays Debit Card	Trans	400.00		Top up
31/05/2021	Fields in Trust	132436857	65.00		Subscription
31/05/2021	M&M Services	459425519	72.00		Erection of flagpoles
31/05/2021	East Sussex Pension Fund	675	489.32		Pension contributions
31/05/2021	HM Revenue & Customs	572602824	385.04		HM Revenue & Customs
31/05/2021	Mrs E Reece	88777122	1,442.16		Clerk Salary
31/05/2021	Telefonica UK Ltd	DD	17.69		Mobile phone monthly
31/05/2021	Barclays Debit Card	Top up	202.71		Top Up
31/05/2021	Chailey Heritage Enterprise C	552352739	217.50		Litterpicking vests and labels
31/05/2021	Information Commissioner	DD	40.00		Annual renewal
31/05/2021	Lewes District Council	499902748	18.00		Play area inspections
31/05/2021	Peter Howes	504753111	396.00		Village Handyman
31/05/2021	Barcombe Landscapes Ltd	404331364	528.00		Mowing verges
31/05/2021	Barcombe Landscapes Ltd	28975887	1,394.40		Mowing
31/05/2021	East Sussex Pension Fund	BACS	0.03		To correct
30/06/2021	East Sussex Pension Fund	153775348	489.35		Pension contributions
30/06/2021	HM Revenue & Customs	645675379	385.24		Tax and NI
30/06/2021	Mrs E Reece	803162859	1,441.96		Clerk Salary
30/06/2021	Telefonica UK Ltd	DD	16.86	Mobile bill	Telefonica UK Ltd
30/06/2021	Mrs SE Berry	71167490	118.19		Locum Clerk
30/06/2021	Lewes District Council	30943839	18.00		Play inspection
30/06/2021	Lewes District Council	305570326	108.58		Bin emptying KGVPF
30/06/2021	Peter Howes	985892839	495.00		Handyman
30/06/2021	Surrey Hills Solicitors	272813227	570.00		Lease for sports pavilion
30/06/2021	Lewes District Association	107952854	20.00		Annual Subscription
30/06/2021	Barclays Debit Card	TOP UP	19.98		TOP UP
30/06/2021	Unity Trust	CHARGES	0.90		Bank charge
<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/05/2021	Zoom Video Communications Inc	DC	14.39		Monthly subscription
31/05/2021	The Flag Shop	DC	13.90		Blue Ensign White Ensign
31/05/2021	Helping Hand	DC	384.00		Litterpickers and hoops
31/05/2021	The Flag Shop	DC	26.41		Seasonal flags new
31/05/2021	The Flag Shop	DC	7.59		Seasonal flags
31/05/2021	EA Fixings Ltd	DC	9.71	repairs trampoline	EA Fixings Ltd
31/05/2021	Royal Mail	DC	1.83		Postage for External Auditor
31/05/2021	Viking	DC	56.91		Paper binbags stationary
31/05/2021	Microsoft	DC	79.99		Office 365 subscription
31/05/2021	The Flag Shop	DC	7.99		Scottish Replacement Flag
31/05/2021	Viking	31/05/2021	-56.91		Correction 1 pence incorrect
31/05/2021	Viking	DC	56.90		Stationary
31/05/2021	Amazon	DC	5.59		Charging cable for phone
30/06/2021	Zoom Video Communications Inc	DC	14.39		Monthly Zoom

## Other

Request from Cricket Club temporary framed banners at the ground during adult matches. These relate to the club sponsors and are mobile 8 x 3 ft standalone frames which are removed and stored at the end of the match. – Agreed

Horticultural society use of Green September 2021 – Agreed

Newick Food Fair – use of Green August 2021 – Agreed

Shaylers Fun Fair – use of Green August 2021 – Agreed

Grant for Good Neighbours £250

Grant for Newick Primary School £750

Instruct N Jones to survey Oak Tree at cost of £360

Objection to LDC Council Tax reduction scheme

Padlock for KGVPF as reported in Clerks report above

## 12. Financial Matters:

12.1 To authorise Schedule of Payments for July 2021 and arrangements for approving payments. The following payments were authorised;

Time: 15:56

Unity Trust Bank

### List of Payments made between 01/07/2021 and 31/07/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/07/2021	Barclays Debit Card	Top up	318.47		Top up
31/07/2021	Lewes District Council	451930511	126.00		Annual play inspection
31/07/2021	Good Neighbours	255202398	250.00		Grant s137
31/07/2021	HM Revenue & Customs	5174325882	385.04		Tax & NI
31/07/2021	Mrs E Reece	428674438	1,442.16		Clerk Salary
31/07/2021	East Sussex Pension Fund	595666959	489.35		Pension Contributions
31/07/2021	Newick Primary School	729790735	750.00		Grant s137
31/07/2021	PBI Audio Visual	761457718	420.00		CCTV service
31/07/2021	Surrey Hills Solicitors	125727693	360.00		Lease contract fees
31/07/2021	Peter Howes	144543670	297.00		Handyman July
<b>Total Payments</b>			<b>4,838.02</b>		

It was agreed that Cllr. Armitage and Cllr. Sippetts would authorise these payments.

The following payments have already been made and were reported to the Council;

Time: 15:56

Barclays Debit Card

### List of Payments made between 01/07/2021 and 31/07/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/07/2021	Amazon UK	DC	24.17		Replacement padlock KGVPF
31/07/2021	Zoom Video Communications Inc	DC	14.39		Zoom (final payment)
31/07/2021	Printerland	DC	259.92		Toners for printer
31/07/2021	Telefonica UK Ltd	DC	16.86		Mobile bill
31/07/2021	Amazon UK	DC	19.99		Ballot Boxes for Skate Park
<b>Total Payments</b>			<b>335.33</b>		

12.2 To receive statement of performance against budget as at end June 2021 – this was received and noted

12.3 To note quarterly bank reconciliation and quarterly checks carried out & checked by Chairman – this was received and noted

- 12.4 To consider grant applications received (S. 137 LGA 1972) – there were none  
12.5 To consider quotations received (if received) – there were none

### 13. Environment & Recreation:

- 13.1 Playground inspection report, repairs to playground and plans for asset inspection – Cllr. Thew discussed the wet pour and trampoline issues and the Clerk agreed to follow up the trampoline pieces. Asset inspection is being undertaken on 29<sup>th</sup> July and will be discussed in the next meeting.
- 13.2 Skateboard Ramp project including questionnaire and consultation day – Cllr. Thew thanked all the volunteers who delivered the paper questionnaires. It was agreed to put the completed questionnaires through the Clerk's door. Cllr. Thew confirmed consultation day is planned for 4<sup>th</sup> September 2021. Consultation planning meeting planned for 24<sup>th</sup> August at the Clerk's house. It was agreed that the Clerk would order post it notes. Cllr. Sippetts noted there are some local communities with skate facilities including Forest Row. Cllr. Thew noted that the owners of Ketches Farm had approached the council regarding the covenant that is on Marwaring Robertson field and this was noted.
- 13.3 Memorial tree at KGVPF for David Strachan – the location near the two benches where the cricket covers are kept was suggested as the best possible location. Rich Allum will feedback to the Cricket Club to move the matter forward.
- 13.4 To discuss email received from Julie Yates regarding dogs and associated issues – The email was discussed by Cllr. Thew and Councillors. Cllr. Armitage noted that every dog on the playing fields this evening was on the lead. Cllr. Sippetts suggested that the signs must be in good order, which they are. Cllr. Armitage stated he felt the Council has too much going on. Cllr. Thew suggested an article in the next magazine. Clerk to reply – note concern and ensure signage is appropriate on PC open space.
- 13.5 To discuss ongoing reports of anti-social behaviour – Cllr. Thew noted that there has been an increase in reports to police of antisocial behaviour. It was agreed that Cllr. Armitage would speak to Sussex Police further.

### 14. Committees' and Councillors' Reports:

- 14.1 Newick Village Hall Management Committee (NVHMC) – Cllr. T Whitlock stated that the works have started to the village hall, contractors have installed base over flooring. He stated that there would be different insulation due to shortage of building materials.

15. **To consider the sale of a small strip of land in Growers End in principle. Subject to contract, price and local consultation** – it was noted that some Councillors undertook a site visit at the location. Cllr. Armitage stated he was against selling the land. Cllr. Hodge stated he was opposed to selling it. Cllr. D Marchant stated he was against selling and discussed an access gate. Cllr. Wickens stated that she was against offering access. It was unanimously agreed to decline the sale but agreed to discuss an access gate if the residents wanted to pursue this further.

16. **To discuss wheelchair accessibility into and around the Parish** – Cllr. Hodge surveyed the parish using a mobility scooter and noted several issues which he suggested that are feedback to County Councillor Matthew Milligan.

### 17. To consider insurance renewal options for 2021/22

It was discussed that the amount budgeted in the current financial year was based on last year's policy price plus 4% increase - £1494. If NPC were to stay with Zurich the renewal quote gave the following options to include an additional £3718.01 of contents cover;

The annual price has gone up to £1616.96.  
The LTA options have gone up as follows:

- 3 year LTA: £1545.91
- 5 year LTA: £1475.82

It was agreed to proceed with the 5 year policy.

**18. To agree who will prepare the next informal update to be posted on social media – this was covered earlier in the meeting**

**19. Items for next agenda –**

- Issues and Options
- Asset inspection
- The Queen’s Platinum Jubilee

The meeting closed at 8.26 pm

Signed.....Chairman

Date.....

Mrs E Reece, Clerk to the Council  
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