

## Newick Parish Council

**Minutes** of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 28<sup>th</sup> September 2021 at the Sports Pavilion, King George V Playing Field, Allington Road, Newick

**Present:** Councillors C. Armitage, B. Hodge, D. Marchant, V. Marchant, M. Thew, C. Wickens, K. Wrench.

**In Attendance:** Emma Reece (Clerk)  
One member of public and two PCSOs

The meeting commenced at 7.00pm

1. **Apologies for Absence** – apologies had been received from Cllr. Sippetts, B Whitlock, T Whitlock and Matthew Milligan.
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – There were none.
3. **Exclusion of the Press and Public** – There was no reason to exclude the Press or members of the public from any part of the meeting.
4. **To agree author and content of monthly Social Media update** – Cllr. D Marchant agreed to write this
5. **Questions or Statements by Members of the Public** –

A member of the public spoke on behalf of NEASSA. They outlined two activities that the organisation has planned. Firstly, a remembrance walk around the village, with a list of locations of interest and planning map with QR codes. Second the creation of an area of reflection for the village. A competition is to be created by school children to design something where people can sit quietly, reflect, and as point of remembrance. This competition would have a judging panel and the successful plan would be created. NEASSA are looking for a suitable area to place the installation.

Item 19 was brought forward

**19. NEASSA: This was discussed earlier in the meeting.**

**19.1** Newick Remembrance Trail - A remembrance walking trail around the village of Newick during the 2021 remembrance week in November, Saturday 6th November - Sunday 14th November

**19.2** NEASSA Design Competition - A design competition for Newick CofE Primary School to design an outdoor feature or area of remembrance and reflection including seating

Cllr. Armitage invited questions from Councillors regarding the projects. It was discussed that the installation for remembrance would be made of wood or something else sustainable and that ongoing maintenance would be managed by NEASSA. The location of the health centre was suggested as being most suitable and it was concluded that a suitable position can be established at a later date depending on the final design.

Cllr. Armitage stated that the trail was a great idea and all Councillors supported the idea. Cllr. Wickens suggested that Julie Acey be included on judging panel for the competition.

*The member of public left at 7.11pm*

**6. Co-option of up to one new councillor (if candidates have put themselves forward) –**

There were none.

**7. Report from PCSO Rose Stainer** – PCSO Rose Stainer was not present at this point in the meeting.

**8. Report from Lewes District Councillor Roy Burman** – Cllr. Burman was not present and there was no report.

**9. Report from County Councillor Matthew Milligan** – Cllr. Milligan was not present.

*Two PCSOs joined the meeting at 7.16pm*

**7. Report from PCSO Rose Stainer**

PCSO Rose Stainer outlined her work in Newick recently and what challenges the PCSOs face. She spoke about how the investigation of drug dealing works and how much reports are looked into and resourced. The issue of resourcing the rural areas was discussed compared to larger towns who receive a higher volume of 101 calls.

Cllr. Armitage invited Councillors to ask questions and a discussion was had which included the theft of a bench from the playing fields, how lines of enquiry are filtered, what has already been reported to the Police and how that has not been resolved. Also the importance of video evidence (e.g. CCTV/Video Door Bells) was discussed. PCSO Stainer agreed to look at the number of resident reports in the past few months and report those statistics back to the Council. She also said that she would be using an engagement van in the coming months, and she was also visiting the local schools. The matter of cover when PCSO Stainer is off shift was discussed.

*The two PCSOs left the meeting*

**10. Report from Member of Parliament Maria Caulfield** – Maria Caulfield was not present.

**11. Approval of draft minutes of the Parish Council meeting held 14<sup>th</sup> September 2021** – These were considered and approved.

**12. Planning**

**12.1 Approvals/Refusals etc.**

It was noted that the following application had been **approved** by Lewes District Council;

LW/21/0567 12 Mantell Close erection of single-storey link extension between existing garage and house

It was also noted that a resident had been in contact regarding comments made regarding another application. Activity on the Green was discussed that may contravene planning rules in the conservation area and Cllr. Hodge said he would report the concerns to Simon Cullen.

**12.2 Tree Works Applications** – there were none

**12.3** To discuss changes to government White Paper proposal and agree letter to Maria Caulfield – Cllr. Hodge confirmed a response has been drafted which will be sent to Maria Caulfield. Cllr. Wickens suggested the new Councillor for Planning in Lewes District Council was sent a copy and Cllr. Hodge suggested also sending to Leigh Palmer and LDALC or local Parish Councils.

**12.4** To consider response to appeal for site at Coldharbour Lane, Chailey  
APP/P1425/APP/P1425/W/21/3273883 –

It was agreed that the same comments would be sent in. The appeals process was discussed as was the lack of suitability of the site.

The potential application at Chagley Corner was discussed and Cllr. Hodge confirmed that the link has been shared on Newick talk and newick.net.

**13. Clerk's Report** – To note report from Clerks including correspondence received in September 2021.

**This included;**

- 101 posters
- Newick Colts
- Pavilion Lease
- Clerk annual leave
- Defibrillator maintenance
- Peter Howes trimmings disposal
- Barcombe Landscapes - hedge at the Community Centre Car Park.
- TPO application update
- Fence repairs
- Wall between bakers and Community Centre
- Shaylers Fun Fair
- Budget 2022/23
- Remembrance wreath
- Christmas Tree

**The following was also noted;**

- Defibrillator medical centre
- Tree on The Rough

**14. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman** – there were none.

**15. Financial Matters:**

**15.1** To authorise Schedule of Payments for September 2021 and arrangements for approving payments – it was agreed that Cllr. Armitage and Cllr. Thew would authorise the payments.

The following payments were authorised

Time: 13:25

**Unity Trust Bank**

**List of Payments made between 01/09/2021 and 30/09/2021**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/09/2021	Lewes District Council	419809587	108.58		Bin Empty KGVPF
30/09/2021	Lewes District Council	463854537	18.00		Play inspections
30/09/2021	PKF Littlejohn LLP	798967592	360.00		External audit 2020/21
30/09/2021	Upper Bridge Enterprises	119733920	506.40		Website and mailbox annual fee
30/09/2021	Telefonica UK Ltd	DD	16.86		Mobile Phone
30/09/2021	East Sussex Pension Fund	205449501	489.35		Pension Contributions
30/09/2021	HM Revenue & Customs	11738603	385.04		Tax & NI
30/09/2021	Mrs E Reece	38594167	1,442.16		Clerk Salary
30/09/2021	Zurich Municipal	319008129	1,475.82		Insurance annual premium
30/09/2021	Peter Howes	581191197	396.00		Handyman September
<b>Total Payments</b>			<b>5,198.21</b>		

It was noted that the following payments had already been made

Time: 11:59

**Barclays Debit Card**

**List of Payments made between 01/09/2021 and 30/09/2021**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/09/2021	Viking	DC	49.28		Box files, stamps, File Wallet
30/09/2021	Chailey Heritage Enterprise C	DC	15.49		Printing Skate Park Consultati
30/09/2021	Amazon	DC	8.20		Stationary for Skate Park Cons
30/09/2021	Amazon	DC	12.99		Stationary for Skate Park Cons
30/09/2021	Amazon	DC	4.99		Drawing pins
30/09/2021	Royal British Legion	DC	21.98		Poppy wreath
<b>Total Payments</b>			<b>112.93</b>		

- 15.2** To receive statement of performance against budget as at end August 2021 – This was considered and noted.
- 15.3** To consider grant applications received (S. 137 LGA 1972) – Stiances Archaeological Project applied for £500 grant for the project – this was agreed.
- 15.4** To consider quotations received (if received) – A fencing quote to repair the community centre fence and the Green was discussed and it was noted that the Clerk was awaiting quote from another contractor. It was agreed that if the second contractor does not submit their quote, then the work will be given to Stephen Comber.
- 15.5** To note completion of Limited Assurance Review and conclusion of audit 2020/21 and Clerk memo regarding comments from PFK Littlejohn – this was noted.

**16. Environment & Recreation**

**16.1** Skateboard Ramp project progress – Cllr. Thew confirmed that a working party meeting was planned for Thursday 30<sup>th</sup> September 2021 and that the last inspection report raised no additional concerns. Cllr. Thew reported that on the 7<sup>th</sup> October she was meeting with meeting with an outdoor gym supplier for initial ideas and costs.

**16.2** Sports Pavilion development progress – Cllr. Thew attended a meeting on the 23<sup>rd</sup> September. She stated that the trustees had requested the capital funding application form and one trustee is gaining architect quotes. It was also noted that the Pavilion lease is being registered with land registry.

**16.3** To discuss ongoing reports of anti-social behaviour – this was covered during PCSO Rose Stainers report.

**16.4** Update on tree 950 (dead rowan tree), field maple 354 and consider tree 351 for a TPO application – it was reported that the rowan tree was in the work schedule to be felled at a later date and it was agreed not to pursue a TPO for tree 351 and 354.

**17. Committees' and Councillors' Reports:**

17.1 Newick Village Hall Management Committee (NVHMC) – Cllr. B Whitlock was not present.

**18. To agree content for next Parish Council newsletter** – a draft content list was circulated, and it was agreed to submit articles to the Clerk by 1<sup>st</sup> October 2021. It was agreed that the Clerk would contact NEASSA to see if they wanted to publicise the remembrance trail.

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**20. To discuss traffic calming measures in village and concerns over junction with Church Road and entrance to St Mary's Church** – It was agreed that the Clerk to write to Mr Hume and ask him to contact the County Council.

**21. To consider plans for Queen's platinum jubilee celebrations 2022** – It was agreed to add this to agenda for next month.

**22. To discuss membership of South East Climate Alliance (<https://seclimatealliance.uk/>) and/or Newick Parish Council's approach to Climate Change** – Cllr. V Marchant it was noted there was a further draft ideas document to be circulated with strategic areas with some suggested principal objectives. It was agreed to include this matter it on the November agenda. It was agreed that Councillors would read LDC's climate change plan.

**23. Items for next agenda –**

Lloyds Chemist and concerns about service availability

The meeting closed at 9.09 pm

Signed.....Chairman

Date.....

Mrs E Reece, Clerk to the Council  
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