

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 28th March 2023 at the Sports Pavilion, King George V Playing Field, Allington Road, Newick

Present: Councillors, D Marchant, V. Marchant, M. Thew, and B. Whitlock, T. Whitlock, C. Wickens (who was chairing the meeting).

In Attendance: Emma Reece (Clerk)
Three members of the public including Thakeham representatives Adrian Lee and Tristan Robinson

- 1. Apologies for Absence** – Apologies had been received from Cllrs. Armitage, Hodge and Sippetts and from Matthew Milligan and Maria Caulfield MP.
- 2. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – Cllr. D Marchant declared an interest in item 21.1
- 3. Exclusion of the Press and Public** – There was no reason to exclude the press or members of the public from any part of the meeting.
- 4. To agree author and content of monthly Social Media update** – It was agreed that Cllr. Thew would write this.
- 5. Questions or Statements by Members of the Public –**

A Member of the Public spoke about 2 items. Firstly item 20, the paintings in the village hall. He stated how important the painting of The Green is to the history and culture of the village. Secondly, he spoke about the Woods Fruit Farm site with regards to illumination. He stated he thought Thakeham would be aware of the fears about street lighting here in Newick, and that illumination is out of character. He referred to the Parish Council's dark skies policy and he hoped that Thakeham will ensure there is no illumination on site.

At 7.04pm Cllr. B & T Whitlock arrived

- 6. Report from Lewes District Councillor Roy Burman** – Cllr. Roy Burman was not present.
- 7. Report from County Councillor Matthew Milligan** – Cllr. Matthew Milligan was not present.
- 8. Report from Member of Parliament Maria Caulfield** - Maria Caulfield was not present at the meeting, however, her written report had been circulated prior to the meeting.
- 9. Approval of draft minutes of the Parish Council meeting held 28th February 2023** – These were considered and approved.
- 10. Report from Thakeham Homes on Woods Fruit Farm site build –**

Tristan Robinson gave an overview of what was happening on site now and what the sequence of works would be. He stated the site had been secured with heras fencing and archaeological trenches will be dug first before groundworks can start. He stated that the Site Manager is a Thakeham employee, Danny Tugwell. who will always be available onsite. He stated that Thakeham will write to nearby residents and will circulate this information to the Clerk. He said the build program will be around 18 months, finishing in September 2024. As milestones come along then Thakeham will keep Clerk in the loop. He also responded to Tony's point about lighting, and confirmed that Thakeham have requested that there is no lights except a few low level bollards in landscaping.

Adrian Lee stated that the demolition of existing house will be done once utilities have been disconnected and the archaeological survey should be finished by Easter. Groundworks will be put in after Easter onwards with the show home open (subject to usual caveats) around September 2023. He stated that site hours will be Monday to Friday 7.30am-6.30pm Saturday 8am-1pm with no working on Sundays and Bank Holidays. He confirmed he will supply the Clerk with contacts via email.

Cllr. D Marchant thanked Thakeham for taking note of the Parish Council's view on lighting.

11. **To discuss climate change** – Cllr. Marchant stated that she had looked at carbon literacy training which is a toolkit for Town and Parish councils and she is trying to find out more information.

12. **Planning:**

12.1 Planning Applications (If plans available on LDC website:

LW/22/0220	<p>Woods Fruit Farm Discharge of Conditions 2, 17 & 25</p> <p>Condition 2 (surface water drainage) It was unanimously agreed to object as the condition has not been met.</p> <p>Condition 17 (sustainability) It was unanimously agreed to make no comment</p> <p>Condition 25 (ecological design strategy) It was unanimously agreed to make no comment</p> <p><i>The two Thakeham representatives left at 7.22pm</i></p>
LW/23/0095	<p>Rotherfield Farmhouse Lane End Common External and internal alterations to the existing roof, chimney and hung tile cladding to introduce insulation and a new chimney cowl</p> <p>It was unanimously agreed to make no comment</p>
LW/23/0102	<p>River Farm Lane End Common Two-storey rear extension and single-storey side extension, alterations to fenestration including 2no. dormer style windows to rear roof and detached two storey garage/outbuilding with first floor office ancillary to main dwelling</p> <p>It was unanimously agreed to make no comment</p>
LW/23/0111	<p>32 High Hurst Close Demolition of rear conservator and replacement single and double storey rear extensions, replacement single storey front extension, external material changes, changes to fenestration, widening of access</p> <p>It was unanimously agreed to make no comment</p>
LW/23/0112 & LW/23/0113	<p>32 The Green Demolition of brick garden shed, single storey rear extension</p>

	It was unanimously agreed to make no comment
LW/23/0136	<p>42 High Street Erection of an outbuilding for use as an office space, craft room and home hair salon</p> <p>It was unanimously agreed to object for the following reasons;</p> <p>The Councillors noted that the applicant has received poor advice from Lewes District Council and that Pringle Design have incorrectly stated in the Lawful Development Statement that the property is not in the Conservation Area. The Councillors recommend that the Conservation Officer considers this application.</p>

12.2 Approvals/Refusals etc.

It was noted that the following had been approved by Lewes District Council;

Hurstbourne Cottage Cornwell's Bank Newick East Sussex BN8 4RJ Removal of the existing outbuilding and construction of a replacement outbuilding. Change of use (from office back to residential) and internal alterations to the annexe to the rear of the garage

Ref. No: LW/23/0067 and 68

Hurstbourne Cottage Cornwell's Bank Newick East Sussex BN8 4RJ – Erection of single storey pool house with associated hard and soft landscaping

Ref. No: LW/23/0013 and 14

12.3 Tree Works Applications – It was noted that tree applications for the following locations had been approved by LDC;

2 North Lodge
Recreation Ground
39 Oldaker Road

12.4 To agree note response from Michael Copeman's regarding Newick Conservation Areas – It was agreed there was no action at this stage and that the Parish Council will get consulted in due course.

This item was brought forward;

- 20. To discuss paintings previously displayed at the Village Hall –** It was agreed that the VHMC should decide what to do with the painting of the Queen on a horse. The painting of The Green was discussed and Cllr. Wickens outlined six different options. Councillors agreed that ideally, they would like to see this painting displayed in the Village Hall due to its historical significance. Cllr. B Whitlock agreed to speak to the VHMC about a fundraising idea involving the picture. It was agreed to store the painting in the meantime until the matter was discussed again by the VHMC.

The member of the public left at 7.51pm

- 13. Clerk's Report –** To note report from Clerks including correspondence received in February/March 2023 this was noted. The report included;
- Clerk annual leave
 - Date of May PC meeting
 - Pre-election guidance
 - Village hall storage
 - PSDF

14. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman – it was reported that in consultation with the Chair heras fencing will be hired to allow landscaping to be completed at the Skate Park at a cost of £40 per week and £20 collection fee (before VAT). It was also reported that tree 669 was felled for safety

15. Financial Matters:

15.1 To authorise Schedule of Payments for March. It was agreed that Cllrs.D Marchant and M. Thew would authorise the following payments:-

List of Payments made between 01/03/2023 and 31/03/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/03/2023	GigLoo	383861481	142.02		GigLoo
31/03/2023	Satswana Ltd	807130981	180.00		DPO service
31/03/2023	East Sussex Pension Fund	893846102	517.74		Pension contributions
31/03/2023	HM Revenue & Customs	113354628	419.22		Tax & NI
31/03/2023	Mrs E Reece	926660868	1,554.90		Clerk salary
31/03/2023	Newick Bonfire Society	156564636	1,073.00	Coronation fireworks	Grant
31/03/2023	Telefonica UK Ltd	DD	13.20		Mobile phone
31/03/2023	Lewes District Council	729603753	18.00		Play area inspection
31/03/2023	Lewes District Council	39401762	187.20		Bin Empty KGVFPF
31/03/2023	CCLA	943120128	27,340.00	Transfer	Public Sector Deposit
31/03/2023	Barclays Debit Card	Top up	469.35		Top up
31/03/2023	Amazon uk	DC	28.35		Bunting
31/03/2023	Street Solutions UK	DC	61.98		Parking cones
31/03/2023	Baker Ross	DC	290.82		Coronation bookmarks
31/03/2023	Vistaprint	DC	38.53		Stickers for bookmarks
31/03/2023	Amazon uk	DC	10.95		Bookmark clear bags
31/03/2023	Amazon UK	DC	-28.35		CORRECTION WRONG CASHBOOK
31/03/2023	Street Solutions UK	DC	-61.98		CORRECTION WRONG CASHBOOK
31/03/2023	Baker Ross	DC	-290.82		CORRECTION WRONG CASHBOOK
31/03/2023	Vistaprint	DC	-38.53		CORRECTION WRONG CASHBOOK
31/03/2023	Amazon UK	DC	-10.95		CORRECTION WRONG CASHBOOK
31/03/2023	Gigloo	696464984	331.38		Gigloo
31/03/2023	Treewise Tree Services	84301088	2,196.00		Tree Survey works C and Oak
31/03/2023	Peter Howes	276093110	308.00		Village Handyman
31/03/2023	Barclays Debit Card	Debit card	1,757.98		Debit card
Total Payments			<u>36,507.99</u>		

It was noted that the following payments had also been made

List of Payments made between 01/03/2023 and 31/03/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/03/2023	Amazon UK	DC	28.35		Bunting
31/03/2023	Street Solutions UK	DC	61.98	Cones	Street Solutions UK
31/03/2023	Baker Ross Limited	DC	290.82	Coronation bookmarks	Baker Ross Limited
31/03/2023	Vistaprint	DC	38.53	Bookmark Sleeves	Vistaprint
31/03/2023	Amazon UK	DC	10.95		Bookmark sleeves
Total Payments			<u>430.63</u>		

- 15.2 To receive statement of performance against budget as at February 2023 – this was received and noted
- 15.3 To consider grant applications received (S. 137 LGA 1972) – An application for £200 from Chatterbox was considered. This was agreed.
- 15.4 To consider quotations received;

The following quotes were agreed;

Turf and top soil for Skatepark approx £700 plus Peter Howes' labour
Small increase in top soil cost for the Outdoor Gym landscaping

Cllr. Thew also outlined a quote she has received from Martin Benson to improve the Manwaring Robertson access road and it was agreed she would seek two further quotations before the matter could be considered by the PC.

16. Environment & Recreation:

- 16.1 Skateboard Ramp project update - Cllr. Thew reported that she had a site meeting on Monday and that the initial build phase has been completed. The access road is being taken up and she stressed that all debris must be removed. She stated that the fencing would stay so that can be turfing can be done and that she would add signage to the fencing. She reported that LDC have been instructed to include the site in their monthly inspection. An official opening was discussed, and it was agreed to take the fencing down when the turf was ready and advertise an official opening as the 20th May 2023, Cllr. Thew agreed to invite the working party group and the Clerk would contact the owners of The Lodge skate park. It was agreed to have a ribbon to cut. It was noted that the sound engineer had provided a quote earlier in the year and the Council will need to consider when the park was open if they want to proceed with this engineer assessment.
 - 16.2 Outdoor Gym Equipment update – Cllr. Thew confirmed fencing is going up and Peter Howes will also be top soiling and turfing this area before new mesh can be laid.
 - 16.3 Update on Scout hut lease – The Clerk – there was none.
 - 16.4 Update on The Coronation in May - Cllr. Thew/The Clerk – Cllr. Thew showed the program in Parish News.
 - 16.5 Report on Litterpicking event on 11th March 2023 – Cllr. Thew gave an overview of the morning which went well with the usual people. She stated the next one is on the Bank Holiday Monday of the Coronation weekend.
- 17. To agree article for the April edition of the Parish News (submission deadline 7th April) – It was agreed to use a reduced version of the social media update.**
- 18. To review flag policy including arrangements for seasonal flagpoles – It was agreed to fly the Royal Standard of the United Kingdom on the Union pole for the first two weeks of May. It was agreed to continue to fly the Ukraine flag (until the conflict is resolved) instead of the Sussex Flag in continued solidarity, with all other flags to remain the same.**
- 19. Summer Road Safety Virtual Briefing event on Monday 13th March 2023 – Cllr. Armitage was not present.**
- 20. To discuss paintings previously displayed at the Village Hall – this matter was covered earlier in the meeting.**
- #### **21. Consultations, Requests and Permissions:**
- 21.1 To consider further email from Edward Johnstone on 8th February requesting the use of an outside space on Saturdays for the Sussex Peasant to sell seasonal Sussex produce – It was agreed to approve the Sussex Peasant visiting the village on Saturdays. Cllr. D Marchant did not vote on this matter.
 - 21.2 To consider request Newick Food Fair to erect banners on The Green in June – This was unanimously agreed

21.3 To consider requestion from Newick Horticultural Society to use the Village Green for their Annual Show & Dog Show on 2nd September 2023 – This was unanimously agreed

21.4 To consider email from Seona Lightfoot on 10th March regarding Mitchelswood Farmhouse and s215 action – It was agreed to reply that NPC do not wish to comment on matter that should be addressed to LDC as the planning authority.

22. Items for next agenda

- Consultation on CIL and Sustainability
- Hall painting
- Pavers

The meeting closed at 8.21pm

Signed.....Chairman

Date.....

Mrs E Reece, Clerk to the Council
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