



# Newick Parish Council

## To: All Members of the Parish Council

You are summoned to attend the Annual Meeting of Newick Parish Council at The Sports Pavilion, King George V Playing Field, Allington Road, Newick on **Tuesday 23rd May 2023 at 7.00 p.m.**

18<sup>th</sup> May 2023

Mrs E. Reece  
Clerk to the Council

Members of the public are invited to attend and there is a 15-minute opportunity for them to ask questions or make statements with priority being given to items that are on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting

## Agenda

1. Election of Chairman and declaration of acceptance of office
2. Election of Vice Chairman
3. Apologies for Absence
4. Co-option of up to five applicants to fill Parish Council Vacancies and delivery of acceptance of office forms by Chairman and members of the council
5. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
6. Exclusion of the Press & Public - To agree any items to be dealt with after the press and public have been excluded (Public Bodies Admission to Meetings Act 1960 S1 (2))
7. To agree author and content of monthly Social Media update
8. Questions or Statements by Members of the Public
9. Approval of draft minutes of the Parish Council meeting held 25<sup>th</sup> April 2023
10. Clerk's Report – To note report from Clerks including correspondence received in April/May 2023
11. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman
12. Appointment of Committees (inc appointment of Chair for F&GP), Working Groups, Representatives to External Organisations and responsibility for dealing with consultations
13. To note Trustees of The Lady Vernon Trust
14. Approval of dates, times and venue of meetings of the full Council, the Annual Parish Meeting and Committees
15. Review and adoption of Standing Orders and Financial Regulations

**16. Review of press and media policy**

**17. Financial Matters:**

- 17.1 To authorise Schedule of Payments for May 2023
- 17.2 To receive statement of performance against budget as at end April 2023
- 17.3 To receive end of year accounts for 2022/23
- 17.4 To receive report from internal auditor
- 17.5 Contingent Liability – members to advise Clerk of any contingent liability of which they are aware
- 17.6 To consider and approve the Annual Governance Statement 2022/23 (Section 1 Annual Return)
- 17.7 To consider and approve Accounting Statements 2022/23 (Section 2 of Annual Return)
- 17.8 To confirm dates on Notice of Electors rights
- 17.9 To ensure that the Governance and Accounting Statements, once approved, have been signed and dated by the Chairman
- 17.10 To review effectiveness of internal audit
- 17.11 To appoint internal auditor for 2023/24 financial year
- 17.12 To review Scheme of Delegation under section 101 of Local Government Act 1972
- 17.13 To consider quotations received (if received)

**18. To discuss priorities for Council over next four years**

**19. To agree content of Summer edition of Parish Council Newsletter (content due to Clerk by 16<sup>th</sup> June)**

**20. Planning**

**20.1 Applications**

<b>LW/23/0258</b>	<b>28 Western Road</b> Erection of detached single storey garage to side elevation
<b>LW/23/0280</b>	<b>32 Oldaker Road</b> Removal of existing conifer hedgerow, erection of boundary fence

**20.2 To consider land at back of 45 Allington Road regarding ownership and maintenance**

**21. Permissions;**

Request from Batcheller Monkhouse to use the KGVPF on Thursday 27<sup>th</sup> July for their annual company party

**22. Items for next agenda**