



Newick Parish Council

To: All Members of the Parish Council

You are summoned to attend the Meeting of Newick Parish Council at The Sports Pavilion, King George V Playing Field, Allington Road, Newick on **Tuesday 28th July 2015 at 7.00 p.m.**

23rd July 2015

Mrs S.E. Berry
Clerk to the Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting

Agenda

1. **Apologies for Absence**
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.**
3. **Exclusion of the press and public** – To agree any items to be dealt with after the press and public have been excluded (Standing Order 3c)
4. **Questions or Statements by Members of the Public.**
PCSO Sally-Ann Reed's Monthly Report/Neighbourhood Watch Report
5. **Approval of the minutes of the Annual Parish Council Meeting held 30th June 2015.**
6. **Clerk's Report** – To note report from Clerk including matters arising from above meeting that are not considered elsewhere on the agenda and including Social Media Training session attended 13th July 2015.
7. **Action taken by the Clerk under Delegated Powers in consultation with Chairman and/or Vice-Chairman:** Permission given to Mr Turk to use photograph of C19th painting in booklet on History of Newick Horticultural Society, permission given to Sussex Newspapers to publish historical photos of Newick in forthcoming editions, permission given to Newick Cricket Club to trim lower part of recreation ground hedge.
8. **Planning:**
 - 8.1 Approval of the minutes of the Planning Committee meeting held 14th July 2015
 - 8.2 Applications

Chailey LW/15/0550 Case Officer: Mrs Sarah Sheath	Glendene Fruit Farm Station Road North Chailey Outline Planning Application - Redevelopment of the site to provide 10 residential dwellings with all matters reserved except for access for Reside Developments Ltd
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 - 8.3 Approvals/Refusals etc.
 - 8.4 Tree Works Applications
 - 8.5 Neighbourhood Plan – To note adoption of Neighbourhood Plan by Lewes District Council, update on Judicial Review Proceedings, and correspondence received. To agree public statement for website.
 - 8.6 To note Examiner's Report on LDC Community Infrastructure Levy Charging Schedule – forwarded to councillors 20/7/15.

9. Financial Matters:

- 9.1** To authorise Schedule of Payments for July 2015.
- 9.2** To note Statement of Performance against budget (Outturn) as at end June 2015
- 9.3** Review of effectiveness of internal audit
- 9.4** To note quarterly check of bank balances, calculation of clerk's salary and pension contributions
- 9.5** To approve minutes of Finance & General Purposes (F&GP) Committee meeting held 14th July 2015 and consider the following recommendations made by this committee:-
 - To approve draft amended Terms of Reference for F&GP committee
 - To confirm that Clerk to the Council should continue to act as Responsible Financial Officer
 - To formally adopt Financial Regulations
 - To approve existing Village Hall Audit Plan with no amendment
 - To confirm 'statement of community engagement' no longer required
 - To adopt draft amended Tree Warden policy
 - To approve replacement of 'Code of Ethics for Clerks' with statement that Clerk should abide by SLCC professional Code of Conduct
 - To approve draft new Complaints Procedure
- 9.6** To note that with effect from 3rd July 2015 the UK Financial Services Compensation Scheme will cover the first £75,000 of eligible deposits of small local authorities.

10. Correspondence to be noted:

- 10.1** SSALC – July newsletter – forwarded to councillors 1/7/15
- 10.2** Newick PCC and Dancing for Fun & Fitness – Letters of thanks for grant cheques
- 10.3** ESCC Mobile Library new schedule. Library now in Newick (South Rough) every third Wednesday 9.35 to 10.0 a.m. commencing 22nd July.
- 10.4** AirS – research project into affordable housing schemes in rural areas – forwarded to cllrs. 7/7/15
- 10.5** LDALC – Minutes of meeting held 15th May 2015 – forwarded to councillors 10/7/15
- 10.6** Newick Cricket Club – arrangements for Piers Morgan family cricket match to be held 26th July – forwarded to councillors 13/7/15
- 10.7** LDC – Details of survey of residents to be carried out during July – forwarded to councillors 15/7/15
- 10.8** NHS England – Notification of outcome of application by Mid Downs Medical Practice to dispense from South Chailey surgery – forwarded to councillors 17/7/15

11. Committees' and Councillors' Reports:

- 11.1 Playing Fields Committee** – No meeting this month
 - Play Area Upgrade – to note that work was completed 8th July 2015
 - Report from Clerk regarding problem with drains at recreation ground
 - Skate Park and Recreation Ground Assessment –report from Cllr. Wickens
 - To consider provision of additional litter bin in Play area and notices regarding litter and dog fouling
- 11.2 Environment Committee** – No meeting this month
- 11.3 Tree Warden** – Report from Cllr. Wickens if required
- 11.4 Newick Rootz** – Report from Cllr. Wickens, and to note communication with Fletching Parish Council
- 11.5 Newick Village Hall Management Committee (NVHMC)** – Report from Cllr Allen if required, to note floor covering to be replaced at rear of stage.
- 11.6 Newick Festival 2016** – To note report from working group on meeting held 15th July 2015

12. Parish Council Business Plan – Deferred from previous meeting

13. To discuss future of Newick Post Office

14. Newick Bonfire Society – Street Closure application

15. Items to be referred to the next Agenda