



# Newick Parish Council

## To: All Members of the Parish Council

You are summoned to attend the Meeting of Newick Parish Council at The Sports Pavilion, King George V Playing Field, Allington Road, Newick on **Tuesday 27<sup>th</sup> October 2015 at 7.00 p.m.**

22<sup>nd</sup> October 2015

Mrs S.E. Berry  
Clerk to the Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting

## Agenda

1. **Apologies for Absence**
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.**
3. **Exclusion of the press and public** – To agree any items to be dealt with after the press and public have been excluded (Public Bodies Admission to Meetings Act 1960 S1 (2)).
4. **Questions or Statements by Members of the Public.**  
**PCSO Sally-Ann Reed's Monthly Report/Neighbourhood Watch Report**
5. **Approval of the minutes of the Parish Council Meeting held 29<sup>th</sup> September 2015.**
6. **Clerk's Report** – To note report from Clerk including correspondence received and action taken.
7. **Action taken by the Clerk under Delegated Powers in consultation with Chairman and/or Vice-Chairman:** Appointment of contractor selected by Parish Council to carry out drainage work at King George V Recreation Ground.
8. **Planning:**
  - 8.1 Approval of the minutes of the Planning Committee meeting held 13<sup>th</sup> October 2015
  - 8.2 Applications

<b>Newick</b> LW/15/0775 <b>Case Officer:</b> Mrs Alyson Smith	<b>9 The Green</b> Listed Building Consent Application – Installation of replacement fascia sign comprising 1 x non-illuminated fret cut acrylic letters with applied vinyl for Lloyds Pharmacy
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  - 8.3 Approvals/Refusals etc.
  - 8.4 Tree Works Applications
  - 8.5 To agree Terms of Reference for Working Group to monitor progress of Neighbourhood Plan development sites.
9. **Financial Matters:**
  - 9.1 To authorise Schedule of Payments for October 2015.
  - 9.2 To note Statement of Performance against budget (Outturn) as at end September 2015
  - 9.3 Approval of the minutes of the Finance and General Purposes Committee meeting held 13<sup>th</sup> October 2015 and consideration of the recommendations made by the committee:-  
Approval of Risk Assessment Policy, draft updated IT Records Back-Up Procedure, Bullying and Harassment at Work Procedure, Equality Policy Statement, Policy to prevent Illegal Working, draft Press and Media Policy and Policy for the Handling of Correspondence.

- 9.4 Consideration of draft Budget for 2016/17
- 9.5 To approve payment for Locum Clerk to cover Clerk's absence in early 2016.
- 9.6 Reconsideration of grant application from NADS (deferred from meeting held 19/5/15)

**10. Committees' and Councillors' Reports:**

- 10.1 **Environment and Recreation Committee** – No meeting held in October  
To consider quotations received for maintenance work
- 10.2 **Tree Warden** – Report from Cllr. Wickens if required
- 10.3 **Newick Rootz** – To note report of meeting held 8/10/15 (circulated by email)
- 10.4 **Newick Village Hall Management Committee (NVHMC)** – Cllr Allen unable to attend meeting
- 10.5 **Reports from training sessions attended** – Chairmans' Networking Day 30/9/15 – Cllr. Armitage,  
Chairmanship Briefing 13/10/15 – Cllrs Berryman and Armitage
- 10.6 **Lewes District Town and Parish Councils Conference** – report from Cllrs. Sheppard and Smerdon
- 10.7 **Newick Allotment Society** – Report following AGM – Cllr. Smerdon

**11. Update on Newick Post Office** – Report from Cllr. Sheppard

**12. Letter from Newick Village Society (NVS)** – To consider proposal by NVS that paving slabs on The Green should be replaced by a tarmac surface and that the width should be reduced.

**13. Website** – To note report from Clerk and consider alternative options if required

**14. Questions for the Chief Constable** – to agree wording of question to the Chief Constable regarding likely effect of budget cuts and service reductions.

**15. East Sussex Association of Local Councils AGM 12/11/15** – To agree who will represent the Parish Council as nominated representatives are unable to attend.

**16. Remembrance Day Service** – To agree who will lay Parliamentary Wreath on behalf of Maria Caulfield MP if she is unable to attend

**17. Parking in Church Road** – Issue raised by Cllr. Smerdon at Parish Council meeting 29<sup>th</sup> September 2015

**18. Report from Chairman following appraisal of Clerk's performance** – It is likely that the press and public will be excluded for this agenda item (confidential employment matter).

**19. Items to be referred to the next Agenda** – Proposal to include District/County Councillor's report as a regular agenda item.