



# Newick Parish Council

## To: All Members of the Parish Council

You are summoned to attend the Meeting of Newick Parish Council at The Sports Pavilion, King George V Playing Field, Allington Road, Newick on **Tuesday 29<sup>th</sup> March 2016 at 7.00 p.m.**

22<sup>nd</sup> March 2016

Mrs S.E. Berry  
Clerk to the Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements in connection with any items on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting

## Agenda

1. **Apologies for Absence**
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.**
3. **Exclusion of the press and public** – To agree any items to be dealt with after the press and public have been excluded (Public Bodies Admission to Meetings Act 1960 S1 (2)).
4. **Questions or Statements by Members of the Public.**
5. **Planning:**
  - 5.1 **Consideration of any Planning Applications notified by Lewes District Council** – No applications have been notified.
  - 5.2 **Approvals/Refusals etc.**
  - 5.3 **Tree Works Applications**
  - 5.4 **Report on training from LDC Planning Admin Staff 11/3/16** – Cllr. Armitage
  - 5.5 **Report from Neighbourhood Plan Working Group**
6. **PCSO Sally-Ann Reed's Monthly Report/Neighbourhood Watch Report**
7. **Lewes District/East Sussex County Councillor Jim Sheppard's Report**
8. **Approval of the minutes of the Parish Council Meeting held 23<sup>rd</sup> February 2016**
9. **Clerk's Report** – To note report from Clerk including correspondence received since last meeting, and update on proposed Parish Office.
10. **Action taken by the Clerk under Delegated Powers in consultation with Chairman and/or Vice-Chairman.**
11. **Financial Matters:**
  - 11.1 To authorise Schedule of Payments for March 2016.
  - 11.2 To note Statement of Performance against budget (Outturn) as at end February 2016
  - 11.3 Review of Standing Orders and Financial Regulations (deferred from previous meeting)
  - 11.4 To consider grant application from St. Mary's Lunch Club
  - 11.5 Members of the Council to note Internal Audit Plan and identify any other issues they would like to be included
  - 11.6 To approve draft Audit Schedule

**12. Committees' and Councillors' Reports:**

**12.1 Environment and Recreation Committee** – There was no meeting this month

**12.2 Tree Warden** – Report from Cllr. Wickens if required

**12.3 Newick Rootz** – To note report of meeting held 9<sup>th</sup> March 2016 (if available)

**12.4 Newick Village Hall Management Committee (NVHMC)** – Report from Cllr. Allen if required

**12.5 Website** – Update from Cllr. Horsfall

**12.6 Newick Festival** – Report from Cllr. Smerdon

**12.7 Lewes District Association of Local Councils** – Report from Cllr. Berryman on meeting held 21<sup>st</sup> March 2016

**13. Consultations:**

**13.1 ESCC Libraries Transformation Programme** – Cllr Jago

**13.2 Draft Local Flood Risk Management Strategy**

**14. School Crossing Patrol** – Update from Cllr. Smerdon

**15. Update on Newick Post Office** – Cllr. Jean Sheppard

**16. Flags** – To agree flags to be flown prior to and during Newick Festival and for summer season. To approve purchase of new flags.

**17. Requests for permission to use The Green** – To consider request received from Newick Bonfire Society and to consider request to place banner on the Green to advertise Newick Festival/Food Fair.

**18. HM Queen's 90<sup>th</sup> birthday celebrations** – Arrangements for the lighting of a beacon by Newick Bonfire Society – Cllrs. Halsey and Horsfall

**19. Annual Parish Meeting 13<sup>th</sup> April 2016** – To note arrangements for this meeting and to agree budget for refreshments

**20. Update on New Allotments and approval of agreement with landowner** (if final draft available) – Allotment Working Group