

## NEWICK PARISH COUNCIL

**MINUTES** of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 26<sup>th</sup> February 2013 in the Sports Pavilion, King George V Playing Field, Allington Road, Newick.

**PRESENT:** Councillor J. Lucas (Chairman), Cllrs. C. Allen, R. Houghton, C. Jago, Mrs. J. Sheppard, Mrs. M. Thew, Mrs C. Wickens, and Mrs S Berry (Clerk).  
Two members of the public attended the meeting.

1. **APOLOGIES:** Apologies were received from Cllrs. C. Armitage, N. Berryman, Mrs. J. Smerdon, Mrs. D.J. Sprackling, and from PCSO Sally-Ann Reed.
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct:** The following declarations of interest were made: - Cllr. Allen – Village Hall Management Committee, and Cllr. Houghton – Village Society. The Chairman declared an interest in item 5 – Planning application LW/13/0067, 10 Allington Road.
3. **MINUTES:** It was agreed by those who had been present that the Minutes for the 29<sup>th</sup> January, 2013 could be signed as a true record.
4. **QUESTIONS OR STATEMENTS FROM THE PUBLIC:** No questions.  
The report supplied by PCSO Sally-Ann Reed was noted at this point, as was her statement that she would only be able to attend Parish Council Meetings if she was on duty at the time.
5. **PLANNING:**  
Approval of Planning Committee Meeting Minutes dated 12<sup>th</sup> February, 2013. It was agreed that these could be signed as a true record.

### APPLICATIONS:

**Newick**  
LW/13/0067

#### 10 Allington Road

Planning Application - Alteration from flat roofed dormer windows to pitched tile roofs at front. The Parish Council supported this application.

**Newick**  
LW/12/0897

**Hazel Wood, Jackies Lane** - Change of use of part of site from forestry to campsite for a maximum of 9 tepee/yurt style tents during April to September – (resubmission of LW/11/1422). It was noted that further information regarding the parking plan and changes to access had been submitted in connection with this application which was considered by the Parish Council at its meeting on 27<sup>th</sup> November 2012. It was felt that this further information did not address all of the Parish Council's previous concerns and the Parish Council voted not to support the application. There were 7 votes against the application and 1 abstention.

### APPROVALS/REFUSALS

The following decisions relating to applications for tree work were noted:

TW/13/0007/TCA

Foxlea, 2 Hunters View, Western Road – approved

TW/13/0006/TPO

Foxlea, 2 Hunters View, Western Road – split decision

TW/13/0008/TCA

Terjun, 41 Church Road – no objection, consent from the owner of the Tree must be secured prior to commencement of the works.

### Neighbourhood Plan –

Notes from meetings of the Neighbourhood Plan Steering Group held on 5<sup>th</sup> and 19<sup>th</sup> February 2013 had been circulated to Councillors for information. The Chairman reported that the information and opinions collected at the Consultation Day on 17<sup>th</sup> November 2012 had been collated. As the document was quite lengthy it was agreed that one copy would be printed off for distribution via the Members' envelope and Members could request a copy to be sent to them by email. It was agreed that both the full document and the two page summary of conclusions should be put on the website and that the conclusions should be put in the forthcoming edition of the newsletter. As there had been no article regarding the Neighbourhood Plan in the March edition of the Parish News it was agreed that a short article should be placed in the April edition pointing residents to the newsletter and website. It was agreed that a letter should be sent to the Diocese about possible future use of the Rectory. It was agreed that a letter should be sent to Chailey Parish Council, seeking its views concerning the site at

the corner of Oxbottom Lane, and checking whether Chailey Parish Council still has no intention to produce a Neighbourhood Plan. It was also agreed that Lewes District Council should be asked to clarify whether Chailey Parish would be considered as a whole or whether North and South Chailey would be looked at separately in terms of housing allocation.

It was noted that letters had been sent to local businesses already known to the Parish Council and Members were invited to let Linda Farmer know of any other businesses that could be contacted. It was noted that there would be another Consultation Day on 8<sup>th</sup> June and a meeting with local clubs and societies on 19<sup>th</sup> March. It was reported that Tony Turk had made a start on the character assessment of the village. The Chairman stated that the debate regarding funding for Parishes undertaking a Neighbourhood Plan was ongoing.

The Terms of Reference for the Neighbourhood Plan Steering Group was approved and it was agreed that this document should be put on the Parish Council website.

**Draft Consultation Core Strategy Plan LDC** – item 11 on the agenda was brought forward.

Cllr. Jago reported that responses had been received from Mr Tony Turk and from Newick Village Society following the Parish Council's invitation to residents to make comments on LDC's Draft Core Strategy Proposed Submission Document. Some of Mr Turk's comments had been incorporated into the second draft of the Parish Council's response letter. Cllr. Jago stated that he considered that the approach taken by the Village Society was unrealistic and that he had discussed this several times with the Chairman of the Village Society. A few minor changes to the second draft of the Parish Council's response letter were suggested. It was agreed that, subject to these changes being made, the letter should be sent to Lewes District Council. It was agreed that a copy of the letter should be put on the Parish Council's website and copies sent to The Village Society, Mr Tony Turk, and District Councillor Jim Sheppard.

**6 MATTERS ARISING:** There were no matters arising.

**7. ACTIONS TAKEN UNDER DELEGATED POWERS BY THE CLERK IN CONSULTATION WITH CHAIRMAN AND/OR VICE-CHAIRMAN**

The Clerk had placed an article on PC notice boards regarding a dog attack on sheep in Newick

Mr. Baker had been requested to replace a post on Newick Green by the Bull Inn/Algiers and one at Ridglands Lane/Cornwells Bank.

**8. FINANCIAL MATTERS**

**Payments:**

It was resolved that the following payments due for February 2013 be approved for payment:-

SALC – Local Council Review x 4 issues, & Councillor Briefing 23/2/13 (Cllr. Jago)	£121.00 200599
D. Sankey – Mole Treatment KGV Playing Fields	£50.40 200600
The Play Inspection Company Ltd. – Annual Inspection	£210.00 200601
Acorn Technology Services – website maintenance (6 months)	£180.00 200602
SLCC Enterprises Ltd. – Regional Conference 6/2/13 (Clerk)	£70.80 200603
S. Young – Tree works at recreation ground	£275.00 200604
R.C. Allen – mileage expenses	£25.20 200605
S.E. Berry – postage, keys cut, telephone, use of room as office & mileage	£90.88 200606
East Sussex Pension Fund – Employer & Employee contributions	£167.04 200607
Post Office Counters – NI & Tax from Clerk & PC	£27.68 200608
S.E. Berry – Clerk's salary for February 2013	£594.68 200609
J. Lucas – mileage expenses	£67.95 200610
East Sussex Downs and Weald PCT – rental for Community Centre Car Park	£992.00 200611
D.K. Moemken – Village Maintenance	£349.88 200612
J. Smerdon – mileage expenses	£40.50 200613
<b>Total</b>	<b>£3263.01</b>

**Outturn** – The Outturn for January 2013 had been forwarded to Councillors for information. It was noted that the budget for tree work was underspent but that quotations were currently being sought for work to be carried out to the oak tree at Oldaker Road/Powell Road. It was reported that Newick Rootz had recently purchased a branding iron which would be used to identify new fingerposts that they install. It was agreed that the cost of the branding iron (£75) should be reimbursed from the budget for Public Footpaths.

It was noted that Lewes District Council had confirmed the precept for 2013/14 as £54,400, which would be paid in two equal instalments on 3<sup>rd</sup> April and 6<sup>th</sup> September 2013.

A request for funding towards an archaeological project involving pupils from Newick Primary School had been circulated. The Parish Council had supported a similar project in 2010 when a grant of £600 had been made. It was agreed to make a grant of £600 towards the 2013 project to be taken partly from the budget for youth work and partly from contingencies.

Cllr. Jago reported that he had recently been made aware of new legislation which would mean that invoices received by the Parish Council would have to be paid within 30 days of receipt. It was noted that changes to current cheque signing procedures might be required in order to comply.

## **9 CORRESPONDENCE:**

- 9.1 Email from District Councillor, Jim Sheppard, asking for nominations for LDC 'Unsung Heroes' award – emailed to councillors 24/1/13. Cllr. Allen had already made a suggestion for a nomination and this information had been passed to Cllr. Sheppard. Further suggestions were made at the meeting, Councillors were asked to send their suggestions and the reasons for making them direct to Cllr Sheppard.
- 9.2 DCLG Notes on Neighbourhood Planning edition three – emailed to councillors 25/1/13
- 9.3 Letter from Newick Sports Pavilion Committee thanking the Parish Council for its contribution towards the cost of painting the Sports Pavilion
- 9.4 SALC Newsletter February 2013 – emailed to councillors 4/2/13, and email from SALC regarding amendments to NALC Legal Topic notes which had been circulated with the agenda.
- 9.5 Information regarding 'My Home' joint project between LDC & Wealden DC aimed at reducing fuel poverty in both districts – emailed to Cllr. Allen & Cllr. Mrs Sheppard 4/1/13.
- 9.6 Letter from Boundary Commission for England advising that the Electoral Registration and Administration Act 2013 received Royal Assent and date of next Parliamentary constituency boundary review had been postponed until 2018.
- 9.7 Email from Peter Shayler of Showtime Amusements asking permission to have Fun Fair on The Green arriving 20<sup>th</sup> May leaving 27<sup>th</sup> May, open between 24<sup>th</sup> & 27<sup>th</sup> May 2013. It was agreed that permission should be given.
- 9.8 ETE in Your Area which included details of road patching work to Allington Road and completion of surface and drainage repairs on Cockfield Lane. Emailed to Councillors 6/2/13.
- 9.9 Email from SALC regarding Councillor training events at Seaford on 6/3/13.
- 9.10 Email from LDC confirming that Members' Register of Interests forms had been uploaded on to the LDC website. Clerk to arrange for a link to this page from the Parish Council website.
- 9.11 Letter from Newick Bonfire Society asking permission to use The Green for car boot sales on 27<sup>th</sup> April and 24<sup>th</sup> August, and for Newick Bonfire Celebrations on 2<sup>nd</sup> November. The Bonfire Society also asked for the Parish Council's support in moving on Hawkers on Bonfire Night. It was agreed that permission should be given and that the letter should confirm PC support for NBS moving on Hawkers.
- 9.12 Email from Bob White, Chairman of P.A.A.L., confirming that the East Sussex, South Downs and Brighton & Hove Waste and Mineral Plan had been agreed, and that a final committee meeting of P.A.A.L. was planned for 5<sup>th</sup> March to discuss the distribution of surplus funds. The Clerk was asked to write to P.A.A.L. before the date of the committee meeting thanking them for their hard work and congratulating them on their success.

The following had been received during February and would be distributed via the Members' envelope:-

Rural Services Network weekly news digest 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup> & 25<sup>th</sup> February 2013

Rural Services Network – welcoming government promise to do more to support and manage the extra cost of delivering public services in the countryside. 19/2/13

CPRE – articles regarding Clause 24 of the Growth and Infrastructure Bill and the Bexhill to Hastings link Road, notice of Sussex Countryside Trust AGM on 10/7/13, and dates for Tours and Talks in Sussex.

Sussex Police – Lewes District Newsletter, February 2013

Sussex Heritage Trust – entry form for Awards 2013

ESCC – Your County, Spring 2013

3VA – newsletter Spring 2013

DSC e-news February 2013

Airs e-bulletin February 2013

Proludic Newsletter

NPC Neighbourhood Plan Consultation Day - report of information and opinions collected.

## **10. COMMITTEES' & COUNCILLORS' REPORTS:**

**Playing Fields Committee:** There had been no meeting in February.

It was noted that the Annual Inspection report for the play area and skateboard park had been received. All the issues identified in the report were either low or very low risk. Cllr Armitage

had carried out a site visit with the Clerk to check the items identified and agree the necessary action.

**Monthly Inspection Reports:-** It was noted that the monthly reports for February 2013 had been received and that no equipment had been identified for repair. It was also noted that the report for December had now been received.

**Environment Committee:** It was agreed by those who had been present that the Minutes of the Environment Committee Meeting on 12<sup>th</sup> February 2013 could be signed as a true record, subject to the correction of a small number of typing errors.

The Clerk advised that she had received an email from Teresa Ford of ESCC stating that she would like to update the Parish Council on progress.

It was confirmed that a letter had been sent to SVS stores about painting their premises. It was suggested that if they do not respond to this letter then the matter could be passed to LDC.

**Finance and General Purposes Committee:** There had been no meeting in February.

**Tree Warden:** Two quotations had been received for the work to be carried out to the oak tree at the junction of Oldaker Road and Powell Road and a third had been requested. It was noted that permission would be required from LDC as the tree is the subject of a tree preservation order. Cllr. Jago reminded the Clerk that when quotations were sought from several contractors it was best practice to obtain sealed bids which should be opened at the same time.

**Newick Rootz:** The notes from the Newick Rootz meeting held on 12<sup>th</sup> February 2013 had been circulated in advance for information.

It was noted that work to Bridleway 16 (Cockfield Lane), which had been suspended because of bad weather, was due to recommence.

**Allotments:** There had been no news from Headway regarding the Parish Council's request to use some of their land for allotments. The Clerk was asked to follow this up direct with Headway rather than via the agents.

It was reported that quotations had been requested for clearing the allotment site near to Cricketfield, the Clerk was asked to chase the contractors as the quotations had not been received. It was agreed that a request should be made to LDC for assistance with the cost of clearing the site.

**Neighbourhood Watch:** Cllr. Mrs Sheppard reported that Lizzie Ryan and Steve Tullett had been named as Police champions for Neighbourhood Watch. The following incidents had taken place since the last meeting:- a generator had been stolen from Jackies Lane, there had been a burglary in The Rough, a motorbike had been stolen from Cricketfield, there had been damage to a gate at The Old Rectory, and cold calling by TalkTalk and Kantar Operations had been reported. It was noted that whilst Newick was a Cold Calling Zone, this was not enforceable.

It was reported that a local resident had made a complaint to Cllr. Mrs Sheppard about intimidating behaviour by youths in the play area and that this had been forwarded to PCSO Sally-Ann Reed.

**Newick Neighbourhood Panel:** There was nothing to report.

**Village Fun Day 2013:** Cllr. Mrs Thew reported that the meeting scheduled for 4<sup>th</sup> February had been postponed and that another date would be arranged in the near future. It was noted that there had not been much support for the Fun Day from local clubs and societies.

**Village Hall** – Cllr Allen had been unable to attend the Village Hall Management Committee meeting in February. He reported that the AGM would be held on 13<sup>th</sup> March and that clubs and societies were invited to attend and to nominate a member to the committee.

**Lewes District Association** – Cllr. Allen reported that he had received the agenda for the next meeting on 11<sup>th</sup> March 2013.

**Sports Pavilion Committee** – There had been a meeting of the Sports Pavilion Management Committee on 5<sup>th</sup> February. It was reported that members of the Management Committee still wanted additional storage for kit and equipment that is currently stored in the loft at the Sports Pavilion. The committee would be attending the next Playing Fields committee meeting to put

forward their proposals for a temporary storage container. It was suggested that S.106 money from the Alexander Mead development might be available to assist with the cost. The Clerk was asked to contact LDC in order to clarify what this money could be spent on.

11. **Draft Consultation Core Strategy Plan LDC** – This item was dealt with after item 5 Planning, see above.
12. **Emergency Plan/Community Resilience** – Nothing further to report.
13. **Items for Newsletter** – It was agreed that the following items should be included in the next Parish Council newsletter:- The conclusions from the Neighbourhood Plan Consultation Day, an article about the Parish Council's response to the Core Strategy Proposed Submission document, a Neighbourhood Watch report, Chairman's report and an article regarding the large amount of dog fouling around the village. Newick Community Club and the Friends of Newick Health Centre had asked for their flyers to be delivered with the newsletter. This was agreed on the understanding that both organisations were prepared to assist with collating.
14. **Village Website** – Cllr. Berryman, who had asked for this item to be put on the agenda, was not present at the meeting, therefore, this item was deferred to the March meeting.
15. **Possible change of name for Parish Council** – An article in the February edition of the SALC newsletter had pointed out that it was a simple process to change the name of a council if required. Following discussion it was agreed that no change was required.
16. **Dog Fouling** – An email had been received from a resident who was complaining about dog fouling in The Rough. It was agreed that a short article would be included in the forthcoming newsletter and that the Clerk would contact LDC to try to obtain an electronic version of the 'dog poo fairy' poster for distribution around the village.
17. **CCTV** – A response had been received from the contractor to questions raised at the previous Parish Council meeting. The contractor estimated that it would cost approximately £1500 + VAT to run an electric supply to the skateboard area and connect a suitable camera with night vision. A wireless connection would be possible but the electric supply would still be required for the camera itself. He had confirmed that the existing mobile phone dongle would enable the system to be viewed remotely, however, he advised that it would not be the best solution. In the absence of a telephone line at the Sports Pavilion, the only other solution would be to use satellite broadband which costs around £30 per month. It was suggested that S106 money might be available to fund a camera to safeguard the skateboard facility for the youth of the village. Clerk to check with LDC.
18. **Draft East Sussex Local Flood Risk Management Strategy Consultation** – An email had been received reminding the Parish Council that ESCC was consulting on its draft Local Flood Risk Management Strategy. The Clerk was asked to make Mr Turk aware of this.
19. **Quality Street Event** – It was reported that Sussex Police would be holding a Quality Street event at the Community Centre on Saturday 2<sup>nd</sup> March. There would be an opportunity for residents to discuss issues or concerns that they might have and for crime prevention advice to be offered. The Clerk had put up posters for this event in the Parish Council notice boards.
20. **Sewage Works** – An email had been sent to Cllr. Mrs Sheppard with complaints about the large number of vehicles going through Cricketfield to the sewerage works, and about garden waste being dumped on the approach to the sewerage works. Mrs Sheppard had later learned that repairs to a fractured sewer pipe were being carried out at the time and that the vehicles were removing sewage whilst the pump was out of action. The garden waste was being dumped on land belonging to Goldbridge Farm, the landowner was aware.
15. **Items to be referred to the next Agenda** – Village Website (carried forward from this meeting).

Meeting Closed at 9.25 p.m.

Signed: .....Chairman

Date: .....