

## Newick Parish Council

**Minutes** of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 25<sup>th</sup> August 2015 in the Sports Pavilion, King George V Playing Field, Allington Road, Newick.

**Present:** Councillors C. Allen, C. Armitage, N. Berryman (Chairman of the Parish Council), M. Halsey, B. Horsfall, C. Jago, J. Smerdon, M. Thew, and C. Wickens.

**In Attendance:** Mrs S. Berry (Clerk)  
PCSO Sally-Ann Reed (for part of meeting)

An audio recording was made of the meeting

- 1. Apologies for Absence and to consider whether to approve reasons given:** – Apologies had been received from Cllrs. R. Houghton, and J. Sheppard.
- 2. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct:** - There were no disclosures.
- 3. Exclusion of the press and public** – It was agreed that there were no items on the agenda that would require the exclusion of the press and public.
- 4. Questions or Statements by Members of the Public**  
There were no questions from members of the public.

*Cllr. Smerdon joined the meeting at 7.07 p.m.*

### **PCSO Sally-Ann Reed's Monthly Report/Neighbourhood Watch Report**

PCSO Sally-Ann Reed was present at the meeting and gave her report on crimes reported and other local issues. She advised that a number of nitrous oxide canisters had been found on a public footpath near to the school and that she was looking in to this. It was agreed that a warning should be included in the next Parish Council newsletter.

*PCSO Sally-Ann Reed left the meeting at 7.14 pm.*

- 5. Approval of the minutes of Parish Council meeting held 28<sup>th</sup> July 2015** – It was agreed by those who had been present that the minutes of the Parish Council meeting held on 28<sup>th</sup> July 2015 could be signed as a true record.
- 6. Clerk's Report** – A report from the Clerk including the following matters arising from the meeting held on 28<sup>th</sup> July 2015 was noted:-

<b>Agenda item</b>	<b>PC Meeting 28<sup>th</sup> July 2015</b>
<b>10.6</b>	Correspondence from Newick Cricket Club – The Piers Morgan family cricket match did not take place on 26 <sup>th</sup> July because of adverse weather conditions. It had been rescheduled for Monday 31 <sup>st</sup> August.
<b>14</b>	Newick Bonfire Society Street Closure application (for Newick Bonfire Celebrations 31 <sup>st</sup> October 2015) – The Temporary Street Closure Order had been made.

- 7. Action taken by the Clerk under Delegated Powers in consultation with the Chairman and/or the Vice – Chairman.** The following matter was reported: - Permission had been given for the owner of The Lamb Inn, Piltown, to erect an estate agent style sign on The Green to advertise a charity Vintage Car Day.
- 8. Planning:**
  - 8.1 Approval of the minutes of the Planning Committee meeting held 11<sup>th</sup> August 2015** – It was agreed by those who had been present that the minutes of the Planning Committee Meeting held on 11<sup>th</sup> August 2015 could be signed as a true record.
  - 8.2** The Planning Committee's recommendation that former Parish Councillor, John Lucas, should be invited to assist the sub-group set up to comment on modifications to Lewes District Council's Joint Core Strategy was approved.

### 8.3 Applications

#### Newick

LW/15/0596 &

LW/15/0597

#### Case Officer:

Miss Michelle Gardiner

#### Founthill Farm Font Hill

Planning and Listed Building Consent Application - Erection of garden building with glazed link to main house, internal alterations for Mr & Mrs N Cockburn. It was agreed to make **no comment** on this planning and listed building consent application.

*At 7.16 p.m. Cllr. Smerdon left the meeting and returned approximately five minutes later.*

### 8.4 Approvals/Refusals etc. – It was noted that planning permission had been **granted** by Lewes District Council in respect of the following applications:-

**LW/15/0497 Newick Park** – Planning application for erection of summer house, aviary, lean-to in stable yard and triple garage

**LW/15/0496 Newick Park** – Listed Building Consent application for alterations to outbuildings and grounds

**LW/15/0522 25 Newick Drive** – Planning application for single storey front and side extension, garage conversion with flat roof to be replaced with dual pitched roof.

It was noted that an appeal had been made to the Department of Communities and Local Government in respect of planning application **LW/14/0703 Mitchelswood Farm, Allington Road** – erection of up to 63 residential dwellings (including affordable housing), open space and landscaping, new vehicular and pedestrian accesses and car parking, following the demolition of existing buildings on site. This appeal would be decided on the basis of a Public Inquiry. It was agreed that consideration of this matter would be delegated to the Planning Committee, and that a sub-group consisting of Cllrs. Armitage, Thew and Wickens would meet to draft the letter to be sent to the Planning Inspectorate and coordinate any further work required in connection with the Public Inquiry.

### 8.5 Tree works applications – There had been no tree works applications, however, it was noted that Lewes District Council would be carrying out work to make safe the veteran oak tree in Leveller End, which was reported to be in the advanced stages of terminal decline. It was agreed that, in principle, the Parish Council would be prepared to help fund a replacement tree and the Clerk was asked to contact the LDC tree officer for clarification as to where the proposed replacement tree would be located.

### 8.6 Habitat Regulations section of Lewes District Council website – An email from Ed Sheath, LDC Planning Officer, regarding action taken by Lewes District Council following the recent Court of Appeal ruling affecting Wealden District Council's Core Strategy had been circulated in advance of the meeting and was noted.

## 9. Financial Matters:

### 9.1 To authorise Schedule of Payments for August 2015 – It was resolved to approve the Schedule of Payments for August 2015:-

Payee	Item	Invoice Amount	Cheque Number
S.E. Berry	Clerk's Salary	£693.84	Standing Order
Post Office Ltd	Tax and NI from Clerk & PC	£229.89	201013
East Sussex Pension Fund	Pension Contributions from Clerk & PC	£248.93	201014
D. Sankey Ltd.	Routine Mole Treatment - KGVPF	£100.80	201015
Spoilt cheque		£0.00	201016
RC Allen	Reimbursement for cost of materials used to renovate benches	£79.62	201017
Acorn Technologies	Website maintenance May to Oct 2015	£120.00	201018
C Wickens	Reimbursement for cost of bark chippings	£5.97	201019
S. Orwin	Village Maintenance	£315.00	201020
S.E. Berry	Reimbursement for items purchased by Clerk on behalf of Parish Council	£257.70	201021
Mr D Burtenshaw	Repairs to Skate Ramp	£192.00	201022
<b>Total</b>		<b>£2,243.75</b>	

## Income in August 2015

Barclays Bank	Interest	£84.35
HMRC	VAT reclaim 01/04/15 to 30/06/15	£584.51
Mr & Mrs Houghton	Access over PC land - Rose Cottage	£5.00
<b>Total</b>		<b>£673.86</b>

- 9.2 To note Statement of Performance against budget (Outturn) as at end July 2015** – The outturn for July 2015 had been circulated in advance and was noted.
- 9.3 To approve expenditure for replacement Christmas Tree lights** – It was agreed that three strings of replacement Christmas Tree lights could be purchased at a similar cost to those purchased in 2014.
- 9.4 To consider quotations received for drainage work at King George V Recreation Ground** – It was noted that in view of the likely cost of this work the Clerk should attempt to obtain three quotations (Financial Regulations para 13). The Clerk reported that quotations from two companies had been obtained but that it was proving difficult to obtain a third quotation. Arrangements had been made to meet one of the contractors on site later in the week.
- 9.5 Change of Signatory Request - Barclays** – It was noted that the change of signatory request had been completed by Barclays Bank

## 10. Correspondence – the following items were noted:-

- 10.1** Newick Branch Royal British Legion – Thanks for grant towards memorial stone.
- 10.2** Rural Services Network – Sounding Board Survey – It was agreed that the Parish Council would not join the RSN Sounding Board.
- 10.3** SSALC – Grants and Funding Special Bulletin – this had been forwarded to Cllrs. and the Sports Pavilion Secretary 30/7/15
- 10.4** ESCC Highways – August Newsletter – this had been forwarded to Cllrs. 3/8/15
- 10.5** Newick Branch Royal British Legion – Invitation to attend annual carol service on 6/12/15 and for Chairman or councillor to do a reading. As the Chairman would not be available, Cllr. Jago volunteered to attend on behalf the Parish Council and to do a reading.
- 10.6** Wealden DC – notification of amendment to adopted Core Strategy Policy WCS12 following Order made by Court of Appeal – this had been forwarded to Cllrs. 6/8/15
- 10.7** East Sussex Fire & Rescue Service – Details of Health and Wellbeing Service – this had been forwarded to Neighbourhood Watch Coordinator and St Mary's Outreach workers 6/8/15
- 10.8** Mr A Thomas – Email dated 10/08/15 with article intended to be published on Facebook – responses had been sent by the Chairman and the Clerk. This communication was noted and it was agreed to make no further comment. A further email dated 25/08/15 from Mr Thomas had been circulated prior to the meeting and was similarly noted.
- 10.9** Mrs S Lightfoot – Email dated 11/08/15 – comments on email correspondence between Mr Thomas and Newick Parish Council – this had been acknowledged by the Clerk and was noted.
- 10.10** Mr A Thomas – Email dated 12/08/15 with links to articles in Local Government Lawyer and Uckfield News regarding Newick Neighbourhood Plan Judicial Review Challenge. This had been acknowledged by the Clerk.
- 10.11** SSALC – Information regarding Swift Project training and mentoring opportunities – this had been forwarded to Cllrs. 17/08/15
- 10.12** ESCC – Details of changes to bus services commencing September 2015 – this had been forwarded to Cllrs 17/08/15
- 10.13** Mr. P Thurman – Copy of email sent to RBL opposing proposed location for Memorial Stone. It was noted that the Clerk had acknowledged this email and the Royal British Legion would respond.
- 10.14** Chief Superintendent Neil Honnor – potential community warden scheme – this had been forwarded to Cllrs. 19/8/15. Further information would be requested.
- 10.15** LDC – Invitation to attend Town & Parish Councils Conference 13/10/15.
- 10.16** The following regular items had been received and would be circulated in the Member's Envelope -  
Rural Services Network – Email News Digest 3rd, 10<sup>th</sup>, 17<sup>th</sup> & 24<sup>th</sup> August 2015, Rural Vulnerability Service – August 2015 (Rural Transport), Rural Opportunities Bulletin August 2015  
3VA e-newsletters 218, 219, 220 & 221  
CPRE – Countryside Voice and Field Work magazines Summer 2015

It was agreed that, in future, items of correspondence would continue to be circulated to councillors but would not appear on the agenda unless a specific request was made by a member of the Council for the matter to be discussed or the Parish Council was required to make a decision. It was also agreed that the contents of the Members' Envelope would be streamlined to contain only those items that could not be forwarded by email and would only be circulated to councillors who had asked to see it.

## **11 Committees' and Councillors' Reports:**

- 11.1 Environment and Recreation Committee** – It was agreed by those who had been present that the minutes of the Environment and Recreation Committee meeting that had taken place on 11<sup>th</sup> August 2015 could be signed as a true record.
- 11.1.1 It was agreed to approve the draft Terms of Reference for the Environment and Recreation Committee
- 11.1.2 It was noted that the schedule of meeting dates had been amended to show that the Environment and Playing Fields Committees had been amalgamated. The updated schedule of dates would be published on the website and on the Parish Council notice boards.
- 11.1.3 It was agreed that a comprehensive survey of the built up part of the village should be undertaken. The survey would cover matters such as litter, dog fouling, parking, the condition of footways, and overhanging vegetation. All councillors present indicated that they would be happy to take part in the survey. Cllr Wickens agreed to produce a pro forma inspection sheet for consideration at the Environment and Recreation Committee meeting to be held in November.
- 11.1.4 An article on 'dog etiquette' had been produced by a member of the public and amended by Cllr. Allen. It was agreed that the article should be printed in the next edition of the Parish Council newsletter. It was noted that the Chairman had spoken to the Lewes District Council Dog Warden who had supplied some dog fouling warning notices and agreed to carry out occasional patrols in Newick.
- 11.1.5 The draft minutes of the Strengthening Local Relationships meeting held with ESCC Highways on 5<sup>th</sup> August 2015 had been circulated in advance of the meeting and were noted. It was agreed that the Environment and Recreation Committee should continue to research the design of village signs and gateway features for future consideration. It was also agreed that the committee should explore further with the school governors the proposals to improve road safety outside the school and to set up a school crossing patrol.
- 11.1.6 The draft updated Recommended Rules and Regulations for Playing Fields were approved. It was agreed that copies should be displayed at the Sports Pavilion and sent to the sports clubs for information.
- 11.2 Tree Warden** – Three quotations had been received for work to be carried out to the oak tree at the junction of Powell Road and Oldaker Road. It was agreed, on the recommendation of the Council's Tree Warden, to accept the quotation supplied by RW Green Ltd. This was not the cheapest quotation, however, it was believed that this company would carry out the work to the high standard required for a tree of such great age and importance.
- 11.3 Newick Rootz** – Notes of the meeting of Newick Rootz held on 11<sup>th</sup> August 2015 had been circulated in advance of the meeting. It was agreed that permission should be given for Rootz members to place waymarker signage and arrows showing the route for the Sussex Ouse Valley Way on wooden bollards on The Green. The Clerk was asked to obtain permission from East Sussex County Council Highways for signage to be placed on bollards on High Street. Cllr. Wickens would provide details of the location of the bollards in question.
- 11.4 Newick Village Hall Management Committee (NVHMC)** – There was nothing to report as there had been no meeting in August.
- 11.5 Newick Sports Pavilion Management Committee** – Copies of the minutes of the Newick Sports Pavilion Management Committee meeting held on 4<sup>th</sup> August 2015 had been circulated in advance of the meeting and were noted.
- 12 Update on Newick Post Office** – The Chairman reported that he had not yet managed to speak to anybody from the Post Office, however, he had received a message that he would be following up. It was noted that discussions would also be taking place with Maria Caulfield MP on this subject.
- 13 Consideration of Proposal by Newick Lawn Tennis Club to erect signs to assist visiting players** – There had been no information received in connection with this agenda item, therefore, the matter was deferred.
- 14 Mid Downs Health Centre application to dispense from South Chailey** – Cllr. Jago reported that Mid Downs Health Centre had appealed the decision of NHS England not to allow dispensing from the South Chailey Surgery, although the Parish Council had not been officially notified of this at the time of the meeting. As a result of the appeal, Lloyds Pharmacy had postponed the planned refurbishment of its shop on The Green. It was reported that the Chairman of Newick Village Society had written to the GPs

asking them to reconsider their decision to appeal. It was agreed that, in accordance with Newick's Neighbourhood Plan, the Parish Council would continue to support local businesses and challenge any threat to existing businesses.

- 11 Items for Autumn edition of Parish Council Newsletter** – It was agreed that the following items would be included in the Autumn edition of the Parish Council Newsletter:-  
Article on 'Dog Etiquette' – already received  
Forthcoming Public Inquiry re Mitchelswood Farm application – Cllr. Armitage  
Result of Judicial Review – Cllr. Thew  
End of year accounts – Cllr. Jago  
Warning regarding recreational use of nitrous oxide – Cllr. Sheppard  
Chairman's letter – Cllr. Berryman

- 12 Items for next agenda** – There were no items put forward for the next agenda.

The meeting closed at 8.40 p.m.

Signed: .....Chairman

Date: .....