

NEWICK PARISH COUNCIL

MINUTES of the Meeting of Newick Parish Council Playing Fields Committee held at the Sports Pavilion, King George V Playing Field, Allington Road on Tuesday 9th June 2015 at 7.07 p.m.

Present: Councillors: B. Horsfall, J. Smerdon, M. Thew and C. Wickens
In Attendance: Mrs. S. Berry (Clerk)
Cllr. M. Halsey (observing)
One member of the public was present

An audio recording was made of the meeting

1. **Appointment of Chairman and Vice Chairman for this committee** – Cllr. Wickens proposed that the appointments of Chairman and Vice Chairman for this committee should be deferred and that a proposal should be put to the Parish Council for the Playing Fields and Environment Committees to be merged in order to make the best use of the resources available. It was agreed that Cllr. Wickens would chair the rest of the meeting and that this proposal would be put on the agenda of the next Parish Council meeting.
2. **Apologies for Absence** – No apologies had been received.
3. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – No disclosures were made.
4. **Questions or Statements by Members of the Public** – There were no questions or statements from members of the public.
5. **Review of Terms of Reference for Playing Fields Committee** – It was agreed that, in view of the proposal made under agenda item 1 above, the review of the terms of reference for this committee should be deferred until after a decision had been made by the Council as to whether or not the Playing Fields and Environment Committees should be merged. It was proposed that, if the two committees were to be merged, a small working group should carry out a review of the terms of reference for both committees and put forward one new document for approval by the Council.
6. **Play Equipment Upgrade Project** – It was reported that work to upgrade the play area would start sometime during the week commencing 15th June 2015. The Clerk was asked to put up posters at the play area to warn members of the public of the forthcoming works and to send emails to Newick School, Newick Pre-school and other Clubs and Societies asking them to inform their members. It was reported that a cheque for £1,000 towards the project had been received from Gatwick Airport Community Trust (GACT) and noted that a project update report must be submitted to GACT by the end of December 2015. It was noted that the cheque for £1200 from the Freemasons would be presented at the Parish Council meeting on 30th June.
7. **Skate Park**
Proposals for councillors to carry out patrols to assess the levels of noise and anti-social behaviour had been circulated in advance of the meeting. It was agreed to put these proposals forward to the Parish Council for approval at the next meeting. Cllr Wickens agreed to set up the rota and draft the suggested scope of the monitoring project. The Clerk was asked to complete a risk assessment.

It was agreed that the wording for the sign to be erected at the skate park would be finalised once the monitoring patrols had been undertaken.
8. **Repair and maintenance issues** – The monthly play area inspection report from Lewes District Council for May 2015 had been circulated in advance of the meeting. It was reported that the Clerk had asked the contractor who had recently replaced some rivets at the skate park to return and replace more on a different piece of equipment. It was agreed that contact would be made with Lewes District Council to ask for

advice as to what could be done regarding the cracks in the concrete base at the skate park. It was noted that other issues raised in the report would shortly be resolved as part of the play area upgrade project.

The Clerk gave a verbal report on research carried out into the treatment of moles and quotations received which were noted. It was agreed that no decision would be reached until the remaining quotations and advice requested from other parties had been received.

9. **Annual Inspection of Playing Fields and update of Risk Assessment** – It was agreed that members of the committee would carry out the annual inspection of the playing fields and update the risk assessment on Friday 14th August.
10. **To consider the updating of the Rules and Regulations for Playing Fields in accordance with Fields in Trust recommended model document** – It was agreed to defer this matter for consideration at the next committee meeting.
11. **Items for the next agenda –**
 - Wording for sign at Skate Park
 - Mole Treatment contract
 - Updating of Rules and Regulations for Playing Fields

The Meeting Closed at 8.02 p.m.

Signed.....Dated.....

The Clerk: Mrs SE Berry, 18 Newlands Park Way, Newick, BN8 4PG
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