



Newick Parish Council

To: All Members of the Finance and General Purposes Committee

You are summoned to attend a Meeting of the Finance and General Purposes Committee of Newick Parish Council
at The Sports Pavilion, King George V Playing Field, Newick,
on **Tuesday 12th July 2016** commencing immediately after the Planning Committee Meeting which starts at 6.30 p.m.

7th July 2016

Mrs S.E. Berry
Clerk to the Parish Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting.

Agenda

1. **Appointment of Chairman for Finance & General Purposes Committee**
2. **Apologies for Absence**
3. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.**
4. **Questions or Statements by Members of the Public**
5. **Review of Statement of Performance against budget as at end June 2016**
6. **Risk and Management Controls –**
Quarterly check of bank balances, IT controls, and calculation of Salary and Pension contributions
VAT Reclaim – to note confirmation from Clerk that quarterly reclaim has been submitted
7. **Review of Asset Register and Insurance Cover**
8. **Policies and procedures to be reviewed**
Statement of Policy for Newick Green – approved January 2012
Statement of intent for training (Councillors & Clerk) – approved November 2011
Policy Statement for website use – approved January 2012
9. **Review of Effectiveness of Internal Audit**
10. **Local Council Award Scheme**
11. **Defibrillators**
12. **Items for the next agenda**