



Newick Parish Council

To: All Members of the Parish Council

You are summoned to attend the Meeting of Newick Parish Council at The Sports Pavilion, King George V Playing Field, Allington Road, Newick on **Tuesday 26th April 2016 at 7.00 p.m.**

21st April 2016

Mrs S.E. Berry
Clerk to the Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements in connection with any items on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting

Agenda

1. **Apologies for Absence**
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.** To include disclosure of offers of hospitality in accordance with Council's procedure for Recording and Monitoring Members' Interests and Gifts and Hospitality Received.
3. **Exclusion of the press and public** – To agree any items to be dealt with after the press and public have been excluded (Public Bodies Admission to Meetings Act 1960 S1 (2)).
4. **Questions or Statements by Members of the Public.**
5. **PCSO Sally-Ann Reed's Monthly Report/Neighbourhood Watch Report**
6. **Lewes District/East Sussex County Councillor Jim Sheppard's Report**
7. **Approval of the minutes of the Parish Council Meeting held 29th March 2016**
8. **Clerk's Report** – To note report from Clerk including correspondence received since last meeting, and update on Chatterbox Room.
9. **Action taken by the Clerk under Delegated Powers in consultation with Chairman and/or Vice-Chairman.** To include engaging the services of a professional photographer to photograph the lighting of the Beacon on The Green to celebrate HM Queen's 90th birthday.
10. **Planning:**
 - 10.1 **Approval of the minutes of the Planning Committee meeting held 12th April 2016**
 - 10.2 **Consideration of Planning Applications** – There are no applications to be considered.
 - 10.3 **Approvals/Refusals etc.**
 - 10.4 **Tree Works Applications**
 - 10.5 **Report from Neighbourhood Plan Working Group** – To receive minutes from Neighbourhood Plan Working Group meeting held 14th April 2016 and to consider recommendations from Working Group:-
 - Proposal that Working Group should become a Committee of the Parish Council
 - Approval of draft amended Terms of Reference for proposed Committee
 - Approval of draft article for Newick News (Parish Magazine)
 - Approval of draft response to ESCC consultation on highways matters affecting Newick Hill development site

11. Financial Matters:

- 11.1** To authorise Schedule of Payments for March 2016.
- 11.2** To note that Standing Order for Clerk's Salary with effect from April 2016 has been signed by two authorised signatories.
- 11.3** To note Statement of Performance against budget as at end of financial year 2015/16 and consider F&GP recommendations for transfer of surplus to reserves.
- 11.4** To note receipt of precept for 2016/17 (first instalment) and transfer of funds to deposit account
- 11.5** To approve minutes of Finance & General Purposes Committee meeting held 12th April 2016 and to consider recommendations made by that committee:-
 - Approval of amendment to paragraph 4.1 of Clerk's Job Description
 - Approval of draft amended Freedom of Information Policy and Freedom of Information Scheme
 - Approval of draft amended CCTV Code of Practice
 - Approval of Playing Fields Conditions of Hire – no amendments proposed
 - Approval of proposal to amend Standing Order 19 to cover grievance and disciplinary matters
 - Approval of proposal to delete Protocol for Hearings by Appeals Committee document
- 11.6** To note requirement for Members of the Council to inform the Clerk of any Contingent Liabilities of which they are aware – Requirement for completion of Annual Return.
- 11.7** To consider grant application from Newick Rootz.

12. Committees' and Councillors' Reports:

- 12.1 Environment and Recreation Committee** – To note draft minutes of Strengthening Local Relationships meeting with East Sussex Highways held 6th April 2016.
- 12.2 Tree Warden** – Report from Cllr. Wickens if required
- 12.3 Newick Rootz** – To note report of Rootz meeting held 7th April 2016 (Forwarded by email 15/04/16), Proposal to organise a First Aid Course – Cllr. Wickens
- 12.4 Newick Village Hall Management Committee (NVHMC)** – Report from Cllr. Allen if required
- 12.5 Website** – Update from Cllr. Horsfall
- 12.6 Newick Festival** – Report from Cllr. Smerdon

13. Consultations:

- 13.1 Electoral Review of East Sussex County and Districts** – Cllr Horsfall
- 13.2 Proposal to put low voltage power lines at Sheffield Park underground** – Cllr. Jago

14. Update on New Allotments – Allotment Working Group

15. 'A' Boards on The Green – To consider complaint received

16. Mid Downs Medical Practice Application for approval to dispense from South Chailey Surgery – To note decision of Appeal Committee (forwarded by email 14/04/16).

17. Items for the next agenda – Annual Meeting of the Parish Council 31/05/16