

## Newick Parish Council

**Minutes** of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 26<sup>th</sup> July 2016 in the Sports Pavilion, King George V Playing Field, Allington Road, Newick.

**Present:** Councillors C. Allen, C. Armitage (Vice Chairman of the Parish Council), M. Halsey, B. Horsfall, J. Sheppard, M. Thew, J. Smerdon and C. Wickens.

**In Attendance:** Mrs S. Berry (Clerk)  
Lewes District and East Sussex County Councillor, Jim Sheppard  
Four members of the public

An audio recording was made of the meeting

- 1. Apologies for Absence:-** Apologies had been received from Cllrs. N. Berryman and C. Jago.
- 2. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct: -**  
There were no disclosures made.
- 3. Exclusion of the press and public –** There was no reason to exclude the press and public for any part of the meeting.
- 4. Questions or Statements by Members of the Public**  
There were no questions or statements by members of the public.
- 5. Lewes District/East Sussex County Councillor Jim Sheppard's Report on matters affecting Newick-**  
Cllr. Jim Sheppard had nothing to report but stated that he would be happy to answer any questions.
- 6. Approval of the minutes of the Parish Council meeting held 28<sup>th</sup> June 2016 –** It was agreed by those who had been present that the minutes of the Parish Council meeting held on 28<sup>th</sup> June 2016 could be signed as a true record.
- 7. Clerk's Report –** A report from the Clerk along with a list of correspondence received since the last meeting had been circulated in advance of the meeting and was noted. The Clerk gave an update on the damaged bus shelter at The Point and showed photographs of the replacement bus shelter authorised by the insurance company. It was agreed that the Clerk should place an order for a replacement shelter to be supplied by Queensbury Shelters but that the perch seat should be changed for a bench type seat and enquiries should be made as to whether or not the shelter was available in alternative colours. **Action Clerk**

It was noted that offers had been made by Mr and Mrs Baillieux to supply a Christmas Tree for The Green and by Southern Events to erect and decorate it. The Clerk was asked to progress this. **Action Clerk**

- 8. Action taken by the Clerk under Delegated Powers in consultation with the Chairman and/or the Vice – Chairman.** There was nothing to report.
- 9. Planning:**
  - 9.1 Approval of minutes of Planning Committee meeting held 12<sup>th</sup> July 2016 –** It was agreed by those who had been present that the minutes of the Planning Committee meeting held 12<sup>th</sup> July 2016 could be signed as a true record.

### 9.2 Planning Applications

#### Chailey

LW/16/0510

#### Case Officer:

Mrs Sarah Sheath

#### Land South Of Jackies Lane Newick

Planning Application - Change of use of from Agricultural Land to a Site of Suitable Alternative Natural Greenspace (SANG) and associated works, including the creation of a new vehicular access from Western Road and the incorporation of car parking provision for Thakeham Homes Ltd. It was agreed to **support** this application but with a comment that the car park for the site should be located at the south west corner, near to the bus layby opposite Allington Road.

#### Newick

LW/16/0462

#### Cricketfield Smallholding Cricketfield

Variation of Planning Condition - Variation of condition 22 relating to planning

**Case Officer:**  
Mr Andrew Hill

application LW/14/0924 for amendments to the layout and design of the dwellings for Thakeham Homes Ltd. It was agreed to make **no comment** on this application.

**Newick**  
LW/16/0288  
**Case Officer:**  
Miss Michelle Gardiner

**Flexerne Fletching Lane Fletching Common**  
Planning Application - Creation of a riding arena with surrounding post and rail fencing, erection of a barn and creation of a pond for Miss S Comley. It was agreed to make **no comment** on this application.

**Newick**  
LW/16/0520  
**Case Officer:**  
Miss Michelle Gardiner

**Land Adjacent 81 Western Road**  
Planning Application - Erection of a single storey two bedroom detached dwelling for Mr A Wood. It was agreed to **object** to this application (7 in favour of objecting and 1 against) on the grounds that the site was not put forward for inclusion in Newick's Neighbourhood Plan at the time it was being prepared and that the proposed development was contrary to Neighbourhood Plan Policy H01.6 (The construction of additional homes in the gardens of Newick's existing homes will not be supported).

**9.3 Approvals/Refusals etc.** – No approval or refusal notices had been received.

**9.4 Tree works applications** – No tree works applications had been received.

*Two members of the public left the meeting at 7.50 p.m.*

## 10. Financial Matters:

**10.1 To authorise Schedule of Payments for July 2016** – It was resolved to approve the schedule of payments for July 2016.

Payee	Item	Invoice Amount	Cheque Number
<b>Paid prior to meeting</b>			
Barclays Bank	Transaction fee	£1.28	N/A
Came & Company	Insurance for Memorial Stone	£25.00	201162
<b>Waiting to be signed</b>			
S.E. Berry	Clerk's Salary	£713.48	Standing Order
Post Office Ltd	Tax and NI from Clerk & PC	£271.03	201163
East Sussex Pension Fund	Pension Contributions from Clerk & PC	£264.73	201164
Lewes District Council	Monthly Play Area Inspection £18 Litter Bin Emptying £128.70 Dog Bin Emptying £177.84	£324.54	201165
PBI Audio Visual	Servicing of CCTV system	£420.00	201166
CHEC	Printing of newsletters	£232.00	201167
Mr C Goddard	Delivery of newsletters	£120.00	201168
SSALC Limited	Legal & Finance Day 14/07/16	£108.00	201169
D. Sankey Ltd	Routine Mole Treatment	£100.80	201170
S.E. Berry	Reimbursement for items purchased by Clerk on behalf of Parish Council	£73.23	201171
<b>Total</b>		<b>£2,654.09</b>	

### Income in July 2016

Barclays Bank	Interest	£61.84
Newick Twinning Association	Festival donation	£50.00
Newick Football Club	Rent for 2016/17 season	£230.00
Newick Stoolball Club	Rent for 2016 season	£87.00

Mr Loveman	Freedom of Information Request	£1.95
Newick Cricket Club	Festival donation	£200.00
<b>Total</b>		<b>£630.79</b>

**10.2 To note Statement of Performance against budget as at end June 2016** – The statement of performance against budget for June 2016 had been circulated prior to the meeting and was noted.

**10.3 To note first quarter bank reconciliation** – The quarterly reconciliation of bank balances had been carried out by the Clerk and checked by the Chairman of the Parish Council on 7<sup>th</sup> July 2016. The signed reconciliation document had been circulated prior to the meeting and was noted.

**10.4 To approve the minutes of the Finance & General Purposes (F&GP) Committee meeting held 12<sup>th</sup> July 2016** – It was agreed by those who had been present that the minutes of the Finance & General Purposes Committee meeting held 12<sup>th</sup> July 2016 could be signed as a true record.

**10.5 Consideration of recommendations made by F&GP Committee:-**

- It was agreed to approve the review of the Effectiveness of Internal Audit for 2015/16
- It was agreed to approve the updated asset register
- It was agreed to adopt the amended Statement of Policy for Newick Green subject to the insertion of the condition that visiting fairs and circuses must ensure that any advertising material displayed around the village is removed promptly.
- It was agreed to adopt the updated statement of Intent for Training
- It was agreed to adopt the updated Policy Statement for Website Use.
- It was agreed not to pursue the Local Council Award Scheme at the present time.

**10.6 Update on Inspection Plan and insurance for defibrillators** – It was reported that a meeting had taken place with Mr Todd, Chairman of the Friends of Newick Health Centre, who had explained some basic features of the defibrillators and what was required in terms of inspection. It was noted that Cllr. Jago would prepare a briefing report, but in the meantime the defibrillators had been added to the Council's asset register and would be covered by the Council's insurance policy at no additional cost.

**10.7 Festival Finances** – It was noted that, since the previous report on Festival Finances had been made, a further donation of £200 had been received. The surplus of income over expenditure (including the £500 budgeted by the Parish Council) was, therefore, approximately £700. Following discussion it was agreed that the surplus could be used to make donations to some of the local organisations and charities that had taken part in the Festival, but that the £500 budgeted by the Council should not be included. Donations to be made using the Council's General Power of Competence.

## **11. Committees' and Councillors' Reports:**

**11.1 Tree Warden** – Cllr. Wickens reported that a quotation of £475 + VAT had been received from Harraway Trees to carry out an inspection (sonic tomograph) of the large oak tree at the junction of Powell Road and Oldaker Road. It was agreed to accept this quotation. **Action Clerk**

**11.2 Newick Rootz** – It was reported that Rootz volunteers had carried out further clearance work on their last work day.

**11.3 Newick Village Hall Management Committee (NVHMC)** – Cllr. Allen reported that the contractor had finally supplied the railings for the disabled exit to the hall and that this work was almost complete. It was noted that the cost of this work would be met from the remainder of the Public Works Loan Board loan which was held by the Parish Council.

**11.4 Website** – There was nothing to report.

**11.5 Neighbourhood Watch** – Cllr. Sheppard reported that she was not receiving as much information about incidents or reports of suspicious activity now that there was no longer a dedicated PCSO for Newick. She advised that a recent report of a suspicious vehicle could not be followed up by the Police without a registration number for the vehicle. It was agreed that advice about taking down registration numbers should be included in the next newsletter.

**12. Consultations**

**12.1 PRS for music** – It was noted that consultation on simplifying PRS licensing for premises owned by Local Authorities had been forwarded to the Sports Pavilion Management Committee for comment.

**13. Update on new Allotments** – It was reported that work was continuing with the draft lease for the new allotment site.

**14. School Crossing Patrol** – Cllr. Smerdon reported that the School Crossing Patrol was up and running and that there had been an article and photograph in a recent edition of Sussex Express.

**15. Request from John Lawson Circus to use The Green** – It was agreed that John Lawson Circus should be given permission to use The Green from 2<sup>nd</sup> to 4<sup>th</sup> May 2017, but that the dates might be subject to some minor changes. Permission would be subject to the conditions contained in the policy (Statement of Policy for Newick Green) approved earlier in the meeting.

**16. Items for the next agenda:** – Update on Newick Post Office  
Proposals for Parish Council Office

The meeting closed at 8.25 p.m.

Signed:.....  
Chairman

Date:.....