

## NEWICK PARISH COUNCIL

### **Conditions of use by hirer of Newick King George V Playing Field and / or The Manwaring Robertson Field**

1. Clubs shall look after and maintain the playing areas used at all times.
2. Clubs shall supply all of their own equipment.
3. The Parish Council will be responsible for the normal cost of the water supply but reserves the right to request a contribution towards the cost of any excessive water use.
4. The Parish Council must be notified of the details and dates of all tournaments and other functions that the Clubs may wish to organise from time to time. The Parish Council retains the rights to refuse or withdraw permission for use if it considers the function undesirable. No permission for organized games can be given without the authority of the Parish Council.
5. Fees for the use of the Newick King George V Playing Field (KGVPF) and the Manwaring Robertson Field (MRF) shall be sent to the Parish Council annually by the 1st July.
6. Individual Clubs are responsible for checking whether the ground is fit to be played upon. The Parish Council reserves the right to restrict the use of the ground in extreme conditions.
7. Subletting by Clubs – should the permission of the Parish Council be granted for such use, the sum of £5.00 per session (a game) for local organisations and £25.00 per session for outside organisations must be paid to the Parish Council. The Club concerned is responsible to the Parish Council for the fee. If a term contract is agreed, the money shall be paid in advance.
8. Cars shall only be allowed in through the Car Park onto the surrounding grass as and when the ground conditions permit.
9. Rent for the pitches is for the following period. The Rugby Club, Football Club and Chailey & Newick Colts 1st September - 30th April inclusive, Stoolball and Cricket Clubs 1st May - 30th September inclusive. This hire period excludes the last Saturday in July when the Annual Five-a-Side Soccer Tournament takes place. No loss of use fee will be payable to any club affected.  
In the event that clubs are unable to agree access periods, the Parish Council will determine them as it sees fit.
10. Appropriate Public Liability Cover must be taken out by each Club that uses the fields. It is the responsibility of the Hirer to take out Insurance to cover its own activities and equipment. Copies of each Club's Risk Assessments are to be sent to the Parish Council annually.

11. The Parish Council has the right to reserve use of the fields for its own purposes subject to 12 months notice. No loss of use fee will be payable to any club affected.
12. Any Club with Junior Members must supply to the Parish Council a copy of its Safeguarding Children Policy.
13. Any Club wishing to erect advertising hoardings on the KGVPF or MRF during club matches should formally write to the Parish Council seeking permission to do so annually.
14. It should be noted that the KGVPF is a Charitable Field, subject to the Charities Act 2011, and that it cannot be closed off for any private club events.

Please sign both copies and return one to the Clerk, Mrs. S. Berry, 18 Newlands Park Way, Newick, BN8 4PG, stating that you have read the conditions and have the appropriate insurance cover.

1. I/ We have read the conditions of use of the Newick King George V Playing Field and the Manwaring Robertson Field and agree to abide by them.
2. I/ We have the appropriate insurance cover as stated in section 10.
3. I/ We have carried out a Risk Assessment for the Club and enclose a copy for your records.
4. I/We have/do not have a Safeguarding Children Policy and enclose a copy for your records

Signed ..... Dated.....

Position on behalf of .....Club.

Reviewed and updated by Newick Parish Council 26<sup>th</sup> April 2016