



NEWICK PARISH COUNCIL

POLICY STATEMENT – WEBSITE USE

Newick Parish Council provides a website, which is primarily intended for making Parish Council information available to the public. Where possible, there will be links to websites and/or contact details provided for local clubs, societies and organisations.

Website Administration

The Parish Council retains the services of a website administrator to post news items and events provided by local clubs, societies and organisations. The administrator will be responsible for removing event details from the website once the date of the event has passed.

The responsibility for updating the Parish Council pages and uploading approved documents remains with the Clerk to the Council

Links:

The Parish Council will make every effort to ensure that the website's links to other organisations and resources are kept up to date. This will include writing to local clubs, societies and organisations annually to check that the published contact details are correct.

Management and review of the website:

The website will be reviewed at least annually by the Clerk, designated parish councillor and the contracted website administrator.

APPROVED 26th July 2016

Signed:.....
Chairman
Newick Parish Council