

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 25th October 2016 in the Sports Pavilion, King George V Playing Field, Allington Road, Newick.

Present: Councillors C. Allen, R. Allum (for part of the meeting), C. Armitage, N. Berryman (Chairman of the Parish Council), M. Halsey, B. Horsfall, C. Jago, J. Sheppard, J. Smerdon, M. Thew, and C. Wickens.

In Attendance: Mrs S. Berry (Clerk)
Lewes District and East Sussex County Councillor, Jim Sheppard

An audio recording was made of the meeting

- 1. Apologies for Absence:-** Apologies had been received from Cllr. Allum that he would be late as he had been called out to deal with an emergency.
- 2. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct: -** There were no disclosures
- 3. Exclusion of the press and public –** There was no reason to exclude the press and public for any part of the meeting.

Cllr. Armitage joined the meeting at 7.02 p.m.

- 4. Lewes District/East Sussex County Councillor Jim Sheppard's Report on matters affecting Newick –** Cllr. Jim Sheppard reported that the pavement in Marbles Road had been resurfaced. He also reported that he had asked for the gullies in Church Road to be cleared before the winter. Cllr. Wickens asked whether there had been any update on the SANG site and Cllr. Sheppard confirmed that the matter was in hand.
- 5. Questions or Statements by Members of the Public**
There were no questions or statements from members of the public.

6. Planning:

- 6.1 Approval of minutes of Planning Committee meeting held 11th October 2016 –** It was agreed by those who had been present that the minutes of the Planning Committee meeting held 11th October 2016 could be signed as a true record.

Cllr. Smerdon joined the meeting at 7.06 p.m.

6.2 Planning Applications

Newick LW/16/0772 Case Officer: Mrs Alyson Smith	6 The Pagets Planning Application - Erection of single storey side extension for Mr P Baker. It was agreed to make no comment on this planning application.
Newick LW/16/0793 Case Officer Miss Michelle Gardiner	Sharpsbridge Farm, Sharpsbridge Lane Proposed change of use of Agricultural Building to three dwelling houses (Class C3). It was noted that this application was being made under Class Q of the General Permitted Development Order 2015. It was agreed to make no comment on this change of use application (3 voted to object, 7 voted to make no comment).
Newick LW/16/0823 Case Officer Mrs Sarah Sheath	Rock House, Tilehouse Lane Change of use of garage/workshop to new holiday let. It was agreed to make no comment on this change of use application (2 voted to abstain, 8 voted to make no comment).

- 6.3 Approvals/Refusals etc. –** It was noted that the following applications had been **approved** by Lewes District Council:-

LW/16/0609 49 Cricketfield – Planning application for demolition of brick outbuilding at rear and erection of a single storey, flat-roof rear extension with associated internal alterations. Formation of a 1200mm wide path from the public footpath to front door.

LW/16/0693 25 High Hurst Close – Planning application for erection of single storey extension and ground floor alterations for a disabled child.

6.4 Tree works applications – No tree works applications had been received.

6.5 Approval of draft minutes of Neighbourhood Plan Implementation Committee meeting held 11th October 2016 – It was agreed by those who had been present that the minutes of the Neighbourhood Plan Implementation Committee meeting held 11th October 2016 could be approved as a true record.

6.6 Approval of suggested name for SANG site – The Neighbourhood Plan Implementation Committee had recommended that the name 'Reedens Meadows' should be selected from those suggestions put forward by residents. This was agreed. The Clerk was asked to notify Thakeham Homes and Lewes District Council. **Action Clerk**

7. Approval of the minutes of the Parish Council meeting held 27th September 2016 – It was agreed by those who had been present that the minutes of the Parish Council meeting held on 27th September 2016 could be signed as a true record.

8. Clerk's Report – A report from the Clerk had been circulated prior to the meeting and was noted. Members of the Parish Council were asked to respond to the proposal to circulate agendas and meeting paperwork electronically so that a report on this matter could be presented at a future meeting. **Action All Councillors**
A list of correspondence received since the last meeting had been circulated in advance and was noted.

9. Action taken by the Clerk under Delegated Powers in consultation with the Chairman and/or the Vice – Chairman. It was reported that permission had been given by the Flag Officer for the Royal British Legion to fly the Union Flag from the flagpole near the Memorial Stone from 31st October to 14th November 2016, and that permission had been given by the Clerk for Mr Jones to collect acorns from various sites within the village and to use the acorns for the propagation of young trees.

10. Financial Matters:

10.1 To authorise Schedule of Payments for October 2016 – It was resolved to approve the schedule of payments for October 2016.

Payee	Item	Invoice Amount	Cheque Number
Signed prior to meeting			
Sussex Sign Centre	Signs for recreation ground	£328.80	201195
Waiting to be signed			
S.E. Berry	Clerk's Salary	£713.48	Standing Order
Post Office Ltd	Tax and NI from Clerk & PC	£270.83	201196
East Sussex Pension Fund	Pension Contributions from Clerk & PC	£264.73	201197
Lewes District Council	Monthly Play Area Inspection	£18.00	201198
D. Sankey Ltd	Routine Mole Treatment	£100.80	201199
Acorn Technology Services	Maintenance of website May to Oct 2016	£120.00	201200
CHEC	Printing of Autumn newsletter	£232.00	201201
Mrs J Sheppard	Mileage expenses - ESFRS Stakeholders meeting	£22.50	201202
Mr C Armitage	Mileage expenses:- Councillors Commission meeting & Chairman's Networking Day	£48.15	201203
Mr C Goddard	Delivery of Autumn newsletter	£120.00	201204
S.E. Berry	Reimbursement for items purchased by Clerk on behalf of Parish Council	£67.31	201205

11.2 Newick Rootz – Notes of the meeting of Newick Rootz held 7th October 2016 had been circulated by email in advance of the meeting and were noted. It was reported that members of Rootz had taken part in a site visit at Reedens Meadows carried out by Chris Bibb, who was preparing the revised management plan on behalf of Lewes District Council.

11.3 Newick Village Hall Management Committee (NVHMC) – Cllr. Allen reported that he had been unable to attend the last meeting of NVHMC and that he had not yet received a copy of the minutes. It was noted that NVHMC had refused the request from Thakeham Homes to provide parking for those working at the Newick Hill development site.

11.4 Website – There was nothing to report.

11.5 Neighbourhood Watch – There was nothing to report from Newick, however, Cllr. Sheppard reported that a man had been mugged at the playing field near to Plumpton Station.

11.6 Update on new allotments – It was reported that the landowner's solicitor had proposed an amendment to the draft allotment lease and that advice on this proposed amendment was being sought from Lewes District Council's legal department. It was noted that a draft management agreement between Newick Parish Council and Newick Allotment Society still needed to be drawn up, and that the site would need to be cleared and a parking area put in place. **Action Cllrs. Jago and Smerdon**

11.7 Update on Newick Post Office – Cllr. Sheppard reported that the existing owners of Newick News had decided to continue to run the shop but that there had been no progress regarding them taking over the Post Office. It was noted that there was still the possibility of a mobile post office service and Cllr. Sheppard agreed to look in to what would be required. **Action Cllr. Sheppard**

11.8 East Sussex Association of Local Councils (ESALC) – Cllrs. Berryman and Armitage had attended the ESALC AGM and Conference on 4th October 2016. Cllr. Berryman gave a verbal report on presentations given at the conference which included Community Infrastructure Levy (CIL), Highways new contract arrangements, the A27 Bypass, 3SC Devolution, ESCC finances, and Planning issues.

11.9 East Sussex Fire & Rescue Service (ESFRS) – Cllr Sheppard gave a verbal report on the ESFRS Stakeholder event that she had attended on 5th October 2016. It was noted that there were proposals for the Fire Service to become involved in Immediate Emergency Care Responding and Drowning Prevention. Cllr. Sheppard distributed copies of the ESFRS Integrated Risk Management Plan Survey for councillors to complete and return. It was noted that the Fire Service Headquarters would be moving from Eastbourne to join Sussex Police Headquarters in Lewes.

Cllr. Allum joined the meeting at 8.30 p.m.

11.10 East Sussex Highways – Cllrs Smerdon and Sheppard and the Clerk had attended the East Sussex Highways Roadshow on 12th October 2016. Cllr. Smerdon gave a verbal report on the issues discussed which included the new seven year joint venture contract, liaison arrangements for parishes, Community Highways match funding and Community Extras.

11.11 Lewes District Town and Parish Councils Conference – Cllrs Berryman and Armitage and the Clerk had attended the Lewes District Town and Parish Councils Conference on 12th October 2016. Cllr. Armitage reported on the presentations given, copies of which can be obtained from the Clerk. It was noted that Lewes District Council and Eastbourne Borough Council were now sharing a number of services and that the Chief Executive of Eastbourne Borough Council now also had responsibility for Lewes District Council. Cllr. Armitage reported that he had been advised by the LDC Director of Planning that the Local Plan Part 2 was due for publication in summer 2017.

11.12 Southern Water Stakeholder Workshop – It was noted that an invitation had been received for a Parish representative to attend the Southern Water Stakeholder Workshop on 4th November, however, there was nobody available to do so.

12. Consultations

12.1 Lewes District Council Review of Polling Districts and Polling Places in Lewes District – It was noted that no changes were proposed for Newick following this review. No response to be made.

12.2 East Sussex Fire & Rescue Service Integrated Risk Management Plan – This item had already been discussed under agenda item 11.9 above. It was agreed that Cllr. Sheppard would respond to this consultation on behalf of the Parish Council. **Action Cllr. Sheppard**

13. Food Fayre 2017 – Cllr. Smerdon requested permission for a Food Fayre to be held on The Green on Saturday 17th June 2017. This would be organised by the same committee as the one held in 2016 but would be under the overall control of the Parish Council. It was noted that the event would not require any funding from the Parish Council. This was agreed.

14. Items for the next agenda: – It was noted that items for the next agenda should be sent to the Clerk.

The meeting closed at 8.53 p.m.

Signed:.....
Chairman

Date:.....